

CRICH PARISH COUNCIL

Glebe Field Centre,
Glebe Field Close,
Crich
Derbyshire
DE4 5EU

Tel: 01773 853928

E-mail: crichparishcouncil@btconnect.com

14th October 2019

Dear Councillor

You are summoned to attend the Meeting of Crich Finance Committee on Monday 21st October 2019 at 10.00am either in the Parish Council Office, or the Computer Room, Glebe Field Centre, Crich.



Carolyn Jennings
Clerk & RFO

AGENDA

1: APOLOGIES FOR ABSENCE

To note apologies for absence.

2: VARIATION OF ORDER OF BUSINESS

3: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

4: PUBLIC SPEAKING

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

5: BANK RECONCILIATION AND BALANCE SHEET

- a) Bank Reconciliation
A Councillor (not Council Chair – Fin Reg 2.2) to initial and confirm.
- b) Balance Sheet
A Councillor (not Council Chair – Fin Reg 2.2) to initial and confirm

Appendix A

Appendix B

6: DRAFT BUDGETS 2019/20 AND PRECEPT 2020/21

To consider the current budget situation (Balance Sheet provided above) and consider budgets for 2020/21.

Items for particular discussion:

- Parish enhancements – floral displays*
- Public w/c
- BG development
- Staff costs

Appendix C

*Additional Floral Displays Proposition – Report circulated 9th October 2019, re-attached with this Agenda.

Appendix D

7: NEW NALC MODEL FINANCIAL REGULATIONS 2019

Updated Financial Regulations. New changes marked in red text, to approve for recommendation to Full Council. Blue text, current wording already adopted by Council.

Appendix E

8: CONFIDENTIAL INFORMATION

To move the following resolution: 'That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of a Member or employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'. Any documents referring to the confidential discussion are supplied separately.

9: CLERK

- a) Annual leave sheet to be presented at the meeting – to be signed by Council Chair
- b) Time Sheets – July, August September 2019 - to be signed by Council Chair
- c) Annual time summary 2019/2020 - to be signed by Council Chair
- d) Clerk's Annual Appraisal 9th September 2019 - update from Council Chair.
List of work completed 1st September 2018 - to 19th September 2019, for information
- e) Salary banding – links with Item 6 Budgets 2019/20 and Precept 2020/21

Appendix F

Appendix G

Appendix H

Appendix I

10: NEXT FINANCE COMMITTEE MEETING

Monday 20th January 2020 – 10.00am
Parish Council Office, Glebe Field Centre, Crich.