

MINUTES OF THE MEETING OF CRICH PARISH COUNCIL HELD IN CRICH GLEBE FIELD CENTRE, ON MONDAY 6TH SEPTEMBER 2021 AT 7.30PM

0218/21 **Present:** Cllrs: P Yorke (Chair), H Allister, V Broom, C Collison, T Harper, J James, M Lane, K Smith, R Walsh

In attendance: C Jennings – Clerk & Responsible Financial Officer

Also present: None

0219/21 **TO NOTE ABSENCE**

Cllr M Baugh (apologies), Cllr V Thorpe (apologies), DCC Cllr D Taylor (apologies)

0220/21 **MEETING PROTOCOL – MASK WEARING**

Thanks were given to those involved in working to make the meeting environment as safe as possible for those attending.

Resolved: Council agreed that whilst seated the wearing of masks should be at individual discretion. When moving around it was requested that masks were worn. Going forward, the same question to be asked at the start of each meeting.

0221/21 **VARIATION OF ORDER OF BUSINESS**

None

0222/21 **DECLARATION OF MEMBERS INTERESTS**

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

Personal Interests (not Pecuniary) declared:

Cllr T Harper, Item 21: Amber Valley Borough Local Plan Housing and Economic Growth Consultation – responsible for sending out the consultation and compiling the result.

AVBC Councillor for Heage & Ambergate, Cabinet Member for Regeneration & Community Safety.

Cllr M Lane, Item 8: Planning - AVA/2021/0178 The Little Cottage – neighbour.

PUBLIC SPEAKING

0223/21 a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

None

0224/21 b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

None

0225/21 **CHAIR'S ANNOUNCEMENTS**

Chair thank Cllr M Lane for her valued service as Chair over the many years she had carried out the role, followed by a round of applause. Chair thanked all Members for attending the meeting in person, and for adapting so readily to the use of video conferencing for past meetings.

0226/21 **MINUTES**

Resolved: To approve the Minutes of the Annual Meeting of Parish Council held on Wednesday 5th May 2021. Council Chair to sign.

PLANNING

0227/21 **a) Planning Authority applications**

Delegated decision making: Cllr Collison Lead, consultation with all Members. Planning applications submitted under Delegated Powers. Three applications agreed Apdx E.

- May 2021 – circulated as Apdx B
- June/July 2021 – circulates as Apdx C
- July 2021 – circulated as Apdx D
- August/September – circulated as Apdx E

Resolved: That the Parish Council representations on planning applications comments made at the meeting be submitted to AVBC.

0228/21 **b) Appeal**

Haytop Country Park cover letter and Decision circulated with Agenda.

Resolved: The Decision was noted.

FINANCE

0229/21 **a) Payments**

Payments made approved under Delegated Powers circulated with Agenda as Apdx G, H and I.

Resolved: That payments of the attached accounts in the sum for August/September of £11,122.28 be formally approved.

0230/21 **b) Receipts**

Resolved: That receipts of the attached accounts in the sum £2,395 be formally approved.

0231/21 **c) Notice of conclusion of Audit 2021**

Audit Return for year ended 31st March 2021, sections 1-3 and notice formally accepted.

REPORTS

0232/21 **CRAG WORKING PARTY**

Cllr James said there was nothing to currently report but the group hoped to get together again in the coming weeks.

0233/21 **STAFFING SUB-COMMITTEE**

The Clerk continues to update the new document outlining monthly tasks, and had created a key contacts document. The filing cabinet had been reformatted to accommodate the filing of the last 17 months, and the on-line records system was also to be tidied. List of work priorities for next three months, circulated with Agenda.

Cllr Yorke reported that the recruitment campaign was progressing well with candidates being interviewed next week.

ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY

0234/21 **RECORDS OFFICE, MATLOCK – SEARCHES x 3**

Cllr Walsh had agreed to undertake the following searches after the reopening of the Records Office at Matlock:

- Trees on 'Common Land' Wheatcroft – identification of land and trees
- Recreation Ground, 3 Taylor's Yard - boundary
- Jubilee Ground, Crich – boundary

Cllr Walsh said that getting appointments to inspect documents was proving difficult as there was a backlog, but he was still trying to organise a visit.

0235/21 **BURIAL GROUND**

a) Crich Burial Ground - Rules and Regulations

Document returned to the Clerk, August 2021. To be cross-referenced, any queries clarified, then sent to DALC for review by their Burial Ground specialist.

b) Repair and extension of access road

Order placed with Contractor, estimated start October 2021.

0236/21 ALLOTMENTS

As instructed by Council, the absent holder of plots x 3 was given a month's notice; carried out under Delegated Powers. Holder had been requested to remove any personal possession by 31st August 2021. Arrangements to be made by Clerk to relet the three plots to the next three Parish residents on the waiting list.

DELEGATED POWERS

0237/21 a) Decisions Made

Resolved: List of decisions made, May to August 2021, circulated with Agenda noted.

0238/21 b) Delegated Powers

Resolved: To retain the Delegated Powers put in place on 6th April 2020 in the light of the continuing pandemic, and the potential for future operating difficulties.

0239/21 FUNCTIONS AND SERVICES STATUS

The document provided an up-to-date report of all Council Function and Services, outlining progress of each one, tasks needing to be undertaken, and timescales.

Resolved: Monthly report of decisions made under delegated powers, circulated with Agenda, was accepted.

0240/21 CORRESPONDENCE

Resolved: List of correspondence and information circulated to Members on receipt, May to August 2021, circulated with Agenda, was noted.

MATTERS FOR DECISION

0241/21 AMBER VALLEY BOROUGH LOCAL PLAN - ALTERNATIVE SPATIAL STRATEGY OPTIONS FOR HOUSING AND ECONOMIC GROWTH (REGULATION 18 CONSULTATION)

E-mail/letter from Amber Valley Borough Council circulated with Agenda, along with draft response from Cllr Collison.

Resolved: Council agreed to adopt and submit the draft response.

0242/21 THE LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION

E-mail with link and documents circulated with Agenda. The reasons for the proposed boundary changes which related to national tolerances were clarified, along with an update of the recent amendment that the South Wingfield Ward would not be dispersed.

Resolved: The documents were noted.

0243/21 THE QUEEN'S PLATINUM JUBILEE BEACONS

Resolved: The Parish Council to register to take part in the Queen's Platinum Jubilee by lighting Crich Beacon on 9.15pm on 2nd June 2022.

Resolved: When the Finance Committee Meet in October, to consider what other initiative might be appropriate and recommend relevant funding in the new budgets.

0244/21 OUTSIDE BODIES REPRESENTATION

Resolved: To officially note the appointment of Cllr H Allister as Council's Representative as Glebe Field Centre Trustee – agreed under Delegated Powers.

0245/21 PUBLIC TOILETS WINTER CLOSURE

The budgets approved by Council allowed for the Public Toilets to be open for 8 months and closed for 4 months during the Winter of 2021/22.

Resolved: When the Finance Committee meet in October, to look at the public toilet cleaning figures again when reviewing spend, to see if funding can be found to allow the toilets to remain open for an additional two months and only close for two months (January

and February). The recommendation to be discussed at the Full Council Meeting of 1st November 2021.

RECREATION GROUND

0246/21 a) **Memorial millstone with plaque**

At Crich Recreation Ground Trustee Meeting of July this year, Council was given permission to install a memorial millstone on a low level stone base/plinth with a plaque, at the requested location. The wording for the plaque had previously been agreed by Council. Report circulated with Agenda.

Resolved: To purchase a millstone and plinth as detailed in the report at a cost of £480. The Clerk and Chair to source a plaque of complementary material, for attaching by the millstone supplier. Arrange installation in the agreed location on the Recreation Ground. Budget to come from Contingency.

0247/21 b) **Picnic benches**

Report from Council Chair circulated with Agenda.

Resolved: To purchase two new recycled plastic picnic tables as detailed in the report at a cost of £768.06 each, plus disposal/assembly/installation costs, to replace the two old tables on the Recreation Ground. The existing picnic tables to be disposed of to allow the new installation. Budget to come from Contingency. Necessary work to be added to the Clerk's work list.

0248/21 c) **Signage Review**

Resolved: To look into 3 x double sided finger style direction signs one to each of the three principal entrance points to the Recreation Ground; Market Place, Coasthill and Jeffries Lane. Necessary work to be added to the Clerk's work list.

0249/21 d) **Antisocial behaviour and damage**

A long list of antisocial behaviour and damage of the Recreation Ground and play equipment had been report to the Police. The problem was to be looked into by PCSO Lydia Riley, who was to undertake inspection visits during July 2021. No further update was received.

Resolved: Clerk to request update from the Police.

0250/21 e) **Dog Fouling**

Proposal to address Dog Fouling written by Cllr Allister, and further suggestion from Cllr Baugh, circulated with Agenda.

Resolved: Council approve the idea of putting posters up on the Recreation Ground that have been designed by local school children. Council approves testing wooden boxes to hold biodegradable dog waste bags. Budget approved of no more than £200.00 to come from Contingency.

0251/21 f) **DIGITAL MAPPING**

Cllr Baugh attended a Digital Mapping course with DALC. Additional information was sought from an existing user, and circulated with the Agenda. Currently the Clerk accesses AVBC on-line mapping portal, and Cllr Walsh had tended to provide Land Registry information.

Resolved: In the absence of Cllr Baugh, the Item to be deferred to Full Council Meeting of 4th October 2021.

0252/21 **CLAYES BARN**

Between May 2021 and July 2021 there had been considerable community interest in Claves Barn, a derelict building located to the far rear of St Mary's Church on the junction of DDC footpaths no 10 and 12, which was felt to be unsafe. The issue had been raised with AVBC and DCC. AVBC referred it to Derbyshire Building Control Partnership (DBCP) who act on their behalf. The building is owned by local residents who had subsequently made the building safe. It was understood they had already requested pre-planning advice regarding renovating the Barn for use as a holiday collage, but the issue of vehicle access had been raised as potential problem.

Chair advised there was no further update on the situation.

Resolved: Information noted.

0253/21 **CRICH YOUTH CLUB DONATION APPLICATION**

Application Form for a grant, including finances, and on-going running expenses, circulated with Agenda. Whilst there was support for the application and a donation could be given from Contingency, there was also some confusion regarding who 'Crich Youth Club' and their affiliations were, as it was unclear from the application form. Cllr Allister, the Parish Council's representative on the Glebe Field Centre Trustee Group offered to raise the matter at the next meeting at the end of September, in the meantime:

Resolved: To enable the Parish Council to make an informed decision about the application for a donation from Crich Youth Club, clarification to be sought regarding:

- Had South Wingfield Parish Council been approached for support, and if so what had been requested/awarded?
- Who was the 'Management Committee' referred to in the application form?
- Was this a Crich Glebe Field Trust Ltd initiative, as the bank account details provided were theirs?
- If it is not a Crich Glebe Field Trust Ltd initiative what is the connection with the Trust/why would any funds be paid to them?
- What is the connection to Crich Patients' Participation Group, if there is one?

0254/21 **FRITCHLEY GREEN PLANTING APPLICATION**

Application for bulb planting, spring flowering (April-May), of Fritchley Green circulated with Agenda.

Whilst there was support for the application, concern was expressed about the long-term impact on the care and maintenance of the Green. There would be a delay of around two months (April – May) before the grass could be cut, in order to allow the bulb leaves to die-back, as well as how untidy the Green would appear during this time. It was also noted that Fritchley Green was cut by AVBC, who in the past had not been open to any changes to the Green that would make grass cutting more difficult to carry out.

Resolved: Council's concerns to be raised with Fritchley Community Association, and enquiry made as to whether the Group had considered restricting planting to the edges of the Green, with access points for mowers to allow grass cutting of the inner areas each year. The idea of outer fringe planting would have the added benefit of discouraging vehicle parking/driving over the Green which was a recognised issue.

0255/21 **AFGHAN REFUGEE WINTER CLOTHING APPEAL – PROPOSAL**

Proposal from Chair to run a campaign to organise the donation and collection of clothing for Afghan Refugees quarantining in Derby, circulated with Agenda.

It was explained that the Glebe Field Centre would be approached about a nominated day and room to drop items off. Chair and Cllr Allister would facilitate, but no staff would be required. They would also arrange social media promotion and articles could be posted to the Council website.

Resolved: Council approve Chair and Cllr Allister facilitating an Afghan Refugee Winter Clothing Appeal.

0256/21 **ROAD SAFETY CONCERN, BOWNS HILL**

E-mails regarding road safety at the bottom of Bowns Hill, circulated with Agenda.

Council was reminded DCC had not allowed a pelican crossing in this location previously as it was considered unsafe to install one at the bottom of a hill. In order to be successful in an application for a crossing, set criteria needed to be met, but it was difficult to find out what that criteria was. It was suggested it might be possible to access S106 funding (contributions that can be sought from developers towards the costs of providing community and social infrastructure) in relation to the Oakwell Drive phase 2 building works, behind the Glebe, currently underway.

Resolved: Cllr Harper to investigate the process of the Parish Council accessing S106 funding for a pelican crossing.

0257/21 **NEXT PARISH COUNCIL MEETINGS**

Staffing Sub-Committee Meeting – Tuesday 14th September
Tors Room, Glebe Field Centre, Crich - recruitment interviews

Parish Council Meeting – Monday 4th October – 7.30pm

Parish Room, Glebe Field Centre, Crich

Staffing Sub-Committee Meeting – Monday 18th October – 10.00am

Tors Room, Glebe Field Centre, Crich

Finance Committee Meeting – Monday 18th October – 10.30am

Tors Room, Glebe Field Centre, Crich

Meeting Closed 9.28pm

PLANNING APPLICATIONS – AUGUST

Ref: AVA/2021/0466

Proposal: Two storey side extension

Location: Pump House Dimple Lane Crich Matlock Derbyshire DE4 5BQ

Response: Objection

Reason: the design of the extension proposal is detrimental to a distinctive building that contributes greatly to the character of the Crich Conservation Area. The proposals fail to satisfy the requirements of Crich Neighbourhood Plan Policy NP11 which includes “. Applications for development will only be supported within the Conservation Areas in Crich Parish where the proposals are of a high design quality and where such development meets the following criteria: a) it is in keeping with the character of the area particularly in relation to historic development patterns and plot sizes; and b) the design preserves and where possible enhances the heritage attributes of the Conservation Area, and c) the materials used should be locally inspired and in keeping with the prevailing colour palette.”

Ref: AVA/2021/0939

Proposal: Single storey extension to side and rear.

Location: Lawnswood 6 Amber Hill Crich Matlock Derbyshire DE4 5BZ

Response: Objection

Reason: The design of the scheme fails to be sympathetic to local character in accordance with Crich Neighbourhood Development Plan Policy NP 4: Design Principles for Residential Development which states: Proposals will be supported where they demonstrate a high design quality. In order to achieve this development should; a) use a locally inspired range of materials (like local stone and slate roof tiles) to ensure a narrow colour palette; and b) be guided by the proportions and plot orientation of the existing dwellings; and c) reflect designs that draw upon local character in terms of style to ensure new development enhances the distinctiveness and quality of the Parish as a whole; and d) demonstrate that buildings, landscaping and planting will create well defined streets and attractive green spaces that respond to the existing settlement boundaries and built form in terms of enclosure and definition of streets and spaces. e) Schemes should demonstrate a layout that maximises opportunities to integrate new development with the existing settlement pattern and wider landscape. f) Development should reflect local character

Ref: AVA/2021/0964

Proposal: Two storey side extension

Location: 102 The Common Crich Matlock Derbyshire DE4

Response: Objection

Reason: A natural stone finish to the extension is preferred if a good match can be achieved" in accordance with Crich Neighbourhood Plan Policy NP 4: Design Principles for Residential Development 1. which includes "Proposals will be supported where they demonstrate a high design quality. In order to achieve this development should; a) use a locally inspired range of materials (like local stone and slate roof tiles) to ensure a narrow colour palette...."

PAYMENTS – AUG/SEPT 2021

Date	Cheque No	Payee	Vat No	Vat	Total	Amount	Detail
03/08/2021	on-line	Derbyshire County Council	127248178	22.40	134.40	112.00	Recruitment advertising. Approved by Council.
11/08/2021	d/d	Firefly Internet (Aug)	828125726	9.07	54.42	45.35	Tel and broadband
24/08/2021	on-line	Eibe Play Ltd	561286144	30.21	181.28	151.07	Play eqp - replacement horses head for rocker. Approved under delegated powers
27/08.2021	on-line	C Jennings		0.00	1,227.66	1,227.66	Payroll
	on-line	HMRC		0.00	128.24	128.24	Payroll
01/09/2021	s/o	Keptkleen	287852742	88.75	532.48	443.73	Cleaning public w/c

	s/o	Software into action - SIA	789358066	7.80	46.80	39.00	IT support
	s/o	Fox Grounds Maintenance & Landscaping Ltd	129495383	99.55	597.31	497.76	Landscaping
	s/o	Crich Glebe Field Trust Ltd		0.00	861.21	861.21	Glebe payment
	s/o	Mr D Creed		0.00	271.00	271.00	Burial Ground/landscaping
	on-line	Eibe Play Ltd	561286144	9.80	58.78	48.98	Play eqp pendulum seat chain rubber cover
	on-line	National Association of Local Councils	233410214	8.62	51.71	43.09	Training course - V Broom
	on-line	Premier 1 (UK) Ltd	746247419	882.00	5,292.00	4,410.00	Annual floral displays
	on-line	Mr D Creed		0.00	115.35	115.35	Play eqp safety inspection/gym repair/fitting key safes/cutting back shrubs to Burial Ground
	on-line	C Jennings		0.00	40.59	40.59	Expenses including £25 new stakes for burial ground plot marking
06/09/2121	3046	DM Sturt			988.00	988.00	Large Christmas tree 2020 - late invoice
	on-line	PKF Littlejohn LLP	440498250	60.00	360.00	300.00	External Audit fee
	on-line	British Gas	684966762	0.46	25.05	24.59	Public toilets electricity
	on-line	Derwent Waste Management	847759369	26.00	156.00	130.00	Skip - Burial Ground
		Totals		1,244.66	11,122.28	9,877.62	

RECEIPTS - RECEIVED

Date	Slip no	Payee			Total		Detail
26/07/2021	491	Archway Funeral Service (A White + M Kneebone)			1,685.00		Burial Ground
02/08/2021	492	GE Simnett & Family Funeral Directors Ltd (J Byard)			475.00		Burial Ground
16/08/2021	493	E Cope & Son Ltd (M Wragg)			60.00		Burial Ground
	494	Daynes Monumental Ltd (E Fry)			175.00		Burial Ground
		Totals			2,395.00		