

## **Councillor Vacancy – May 2021**

Crich Parish Council has a vacancy for a Councillor to represent Crich Ward.

In order to apply you must fulfil the following criteria:

- Be registered as a local government elector for the Parish – give electoral number;  
*or*
- Have occupied as owner or tenant, within the preceding 12 months, land or premises in the Parish – give address;  
*or*
- Had their principal or only place or work, during the last 12 months, within the Parish – give address;  
*or*
- Have, during the preceding 12 months, resided in the Parish or within 4.8 kilometres of it – give address.
- Be 18 years of age or over – give date of birth.
- Not be disqualified for holding office as a member of a local authority – see extracts from the Local Government Act 1972.
- Submit details of any political party membership.
- Be willing to sign-up to the Members' Code of Conduct by signing the Electoral Compact
- Be willing to complete the Declarations of Interests, to be publicised by Amber Valley Borough Council

**Prior to applying it is most important you gain an understanding how things work and what the role of Councillor entails. It is therefore highly recommended you take the following four steps:**

- 1: Read – National Association of Local Councils (NALC) publication - The Good Councillor Guide – *included with this e-mail.*
- 2: Read - Derbyshire Association of Local Councils (DALC) publication - Councillor description and expectations – *included with this e-mail.*
- 3: Join – one of our Full Council Meetings. Details can be found on our website: [crich-pc.gov.uk](http://crich-pc.gov.uk)
- 4: Speak to your local Councillor and/or our Parish Clerk to find out more about the role. All contact details on our website.

## To apply:

Once you have undertaken these steps, to be considered for the role please:

- Submit your CV
- Provide a brief overview of why you should be considered for one of the vacancies
- Outline what you could bring to the role of Parish Councillor
- Send the above information by e-mail: [clerk@crich-pc.gov.uk](mailto:clerk@crich-pc.gov.uk)

## Interview arrangements:

Interviews will be arranged on receipt of each application. The Working Party will try to be as flexible as possible, but please remember Councillors often have full-time jobs as well.

Due to current Covid restrictions it is not possible to meet face-to-face. Therefore all meetings, including interviews, are having to take place on-line via Zoom video conferencing. You will be provided with an e-mail link to join the meeting.

If not already installed on your pc or tablet, you will need to download the Zoom software prior to your interview. Details of how to do so, along with help, can be provided on request.

All information you provide will be treated as confidential and will not be shared outside the Working Party.

## Interview:

After submission of your application, you will be invited to address the Parish Councillor Co-option Working Party to explain your reasons for wanting to be a Councillor. The Working Party consists of the following Members:

<b>Parish Councillor – Co-option Working Party</b>
Cllr Paul Yorke – Council Chair
Cllr Valerie Broom – Finance Chair
Cllr Chris Collison – Planning Lead
Cllr Kate Smith
Cllr Richard Walsh

The Parish Council will ask questions of each applicant.

You will be notified of the Council's decision as soon as possible. Please note, this may take a little while due to the current logistics in organising and carrying out interviews.

Thank you for your understanding, we look forward to hearing from you!