

Glebe Field Centre
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Crich
Derbyshire
DE4 5EU

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22nd February 2021

Dear Councillor

Due to Government restrictions that are in place relating to the Coronavirus outbreak, you are summoned to attend the Meeting of Crich Parish Council on Monday 1st March 2021 at 7.30pm via video conference. Members of the public or press wishing to attend should contact Council Chair to obtain the conference link, prior to 6.00pm on the evening of the meeting: margaret_lane@btinternet.com



Carolyn Jennings
Clerk & Responsible Financial Officer

AGENDA

1: ABSENCE

To note apologies for absence.
Apologies: None

2: VARIATION OF ORDER OF BUSINESS

3: CO-OPTION

The Parish Council has three casual vacancies. The Parish Councillor Co-option Working Party has carried out one interview, with a second one planned.

Resolved to recommend – To appoint Mrs Hazel Allister as Councillor for Crich Ward.

Mrs Allister has signed:

- Declaration of Acceptance of Office (*provided prior to meeting*).
- Members' Code of Conduct – schedule 2, Local Election Compact (*provided prior to meeting*).

- Members must complete and return a new Register of Pecuniary Interest form to Amber Valley Borough Council for publication (*provided prior to meeting*). Members' have 28 days from date of election to submit the form, failure to do so will result in removal from office. A copy must be provided to the Parish Council Clerk.
- Councillor Essential Training course booked for 22nd April 2021.
- One-to-one introduction with the Clerk to be arranged.
- Councillor binder containing Council's Policies and Procedures to be provided.

4: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

Personal Interests (not Pecuniary) declared:

Cllr M Baugh – Planning Application AVA/2020/0978 and TRE/2020/0868- 3 Taylors Yard, Market Place – neighbouring property.

5: PUBLIC SPEAKING

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

6: CHAIR'S ANNOUNCEMENTS

7: MINUTES

To approve the Minutes of the Parish Council Meeting held on Monday 1st February 2021. Council Chair to sign at a later date.

Appendix A

8: PLANNING

a) Planning Authority applications

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

Appendix B

b) Planning application AVA/2020/0978. 3 Taylors Yard, Crich – boundary issue

Update on progress from Chair

9: FINANCE

a) Payments

To note the payments made

b) Receipts

To note the receipts received

Appendix C

REPORTS

10: RECREATION GROUND

a) Signage Review

Update from Working Party.

b) Annual Safety Inspection play and outdoor gym equipment

Confirmation has been given to Amber Valley Borough Council that Crich Recreation Ground should be included in their annual inspection list so the Council can benefit from group rates.

11: CRAG WORKING PARTY

- a) At the last meeting it was agreed CRAG would review their latest plan for works to select one area owned by DDC for proposed planting to use as an application test case. Lead will report at April's meeting.
- b) At the last meeting it was agreed that CRAG would review their latest plan of Crich Recreation Ground improvement proposals to prioritise outlined works and timescales. Lead will report at April's meeting.
- c) The proposed article for Crich Standard, Parish Council website, Facebook etc was on hold pending discussion by CRAG as to best way forward re items a) and b) above, and local Community 'Green' Groups already in existence.
- d) The proposed letter re Harron Homes Roes Lane, phase 1 planting, was sent to AVBC Planning Enforcement, cc AVBC Cllr G Gee. Two Officers have been appointed to the case.

12: TREES ON 'COMMON LAND' IN WHEATCROFT

Update on search from Cllr Walsh.

13: DOG FOULING

The problem has been reported to Amber Valley Borough Council (AVBC) who will be visiting the area and undertaking patrols. Wardens have the authority to issue Fixed Penalty notices if they witness an offence. Articles have been posted to the Council's website, social media, and sent to Crich Standard for publication, all of which contain the on-line link for residents to report any incident they witness.

14: ACCESSIBILITY

The Clerk undertook website training on 15th February 2021. Updates will gradually be made to the website as time permits.

15: DECISIONS MADE UNDER DELEGATED POWERS

Monthly report attached

Appendix D

16: FUNCTIONS AND SERVICES STATUS

Updated monthly report attached

Appendix E

MATTERS FOR DECISION

17: BURIAL GROUND

a) **Working Party Crich Burial Ground - Rules and Regulations**

Comments and queries from the Clerk are with the Working Party. Update on progress from Cllr Walsh

b) **Repair and extension of access road**

The Clerk has had two responses from Cadent Gas. The first was confusing and a request for clarification was sent. The second response was much more helpful and once a couple of queries are resolved, it is hoped that it will be possible to put together a brief for quotation purposes. It will be a complex brief, with a number of elements including Cadent Gas terms and conditions that must be complied with, pre-dig requirements, planning approval terms and conditions, maps and other guidance documentation etc. This will take some time to develop.

18: NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)

Preparing for the possible return to in person meetings, briefing document circulated on 8th February 2021, attached

Appendix F

The Clerk has discussed the briefing with staff at the Glebe Field Centre to alert them to the content. The Council is requested to put a request in writing; outlining what precautions need to be taken to conform to current Government guidelines, what actions the Council will be responsible for, the production and provision of a risk assessment, production and provision of a layout plan for room dimensions to be worked calculated, and for the Caretaker to follow for set-up.

19: EASTER REQUEST – BULLING LANE PLANTER

Request from resident attached

Appendix G

20: ALLOTMENTS

Report attached

Appendix H

21: CENSUS 2021

E-mail from Stephen Walkley, Census Engagement Manager, South Derbyshire, Office for National Statistics, attached

Appendix I

22: CORRESPONDENCE

List of correspondence and information circulated as received attached

Appendix J

23: NEXT PARISH COUNCIL MEETINGS

Annual Parish Meeting – Monday 12th April – 7.00pm

Via video conferencing

Parish Council Meeting – Monday 12th April – 7.30pm

Via video conferencing

Staffing Sub-Committee Meeting – Monday 26th April – 10.00am

Via video conferencing

Finance Committee Meeting – Monday 26th April – 10.30am

Via video conferencing