

# CRICH PARISH COUNCIL

Glebe Field Centre,  
Glebe Field Close,  
Crich  
Derbyshire  
DE4 5EU

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1<sup>st</sup> September 2020

Dear Councillor

Due to Government restrictions that are in place relating to the Coronavirus outbreak, you are summoned to attend the Meeting of Crich Parish Council on Monday 7<sup>th</sup> September 2020 at 7.30pm via video conference. Members of the public or press wishing to attend should contact Council Chair to obtain the conference link, prior to 6.00pm on the evening of the meeting:

[margaret.lane@btinternet.com](mailto:margaret.lane@btinternet.com)



Carolyn Jennings  
Clerk & RFO

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## AGENDA

### 1: ABSENCE

To note apologies for absence.  
Apologies: None

### 2: VARIATION OF ORDER OF BUSINESS

### 3: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**Personal Interests (not Pecuniary) declared: None**

### 4: PUBLIC SPEAKING

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

### 5: CHAIR'S ANNOUNCEMENTS

### 6: MINUTES

- a) To approve the Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> July 2020. Council Chair to sign at a later date.

**Appendix A**

- b) To approve the Minutes of the Staffing Sub-Committee held on 27<sup>th</sup> July 2020 – due to the subject matter, Confidential. Council Chair and Staffing-Sub Committee Chair to sign at a later date.

**Appendix B**  
*(Confidential)*

- c) To approve the Minutes of the Finance Committee Meeting held on Monday 27<sup>th</sup> July 2020. Council Chair and Finance Committee Chair to sign at a later date.

**Appendix C**

**7: PLANNING**

**a) Planning Authority applications**

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

**Appendix D**

**b) Wildlife and Countryside Act 1981**

Claim to add a bridleway from Leashaw to Public Footpath No 40 and to upgrade Public Footpath No 40 to bridleway – Parish of Crich. Comments due by 11<sup>th</sup> September 2020. E-mail and map attached

**Appendix E**  
*(2 documents)*

**c) Local Government Planning Consultations x 3**

PC10-20 Changes to the current planning system (deadline for responses 15 September)  
PC11-20 Planning for the future - the planning white paper (deadline for responses 9 October)  
PC12-20 Transparency and competition: a call for evidence on data on land control (deadline for responses 9 October).  
E-mail from DALC and three Consultation documents, attached

**Appendix F**  
*(4 documents)*

**8: FINANCE**

**a) Payments**

To note the payments made

**b) Receipts**

To note the receipts received

**Appendix G**

**REPORTS**

**9: GRIT BINS**

No further news yet re the installation of the grit bin for Hollins Lane.

**10: GARAGE SUNNYSIDE, BENNETTS LANE, CRICH**

Update from Chair.

**11: RECREATION GROUND**

**a) The Place Project**

Update from Cllr Yorke

**b) Reopening of outdoor gym and play equipment**

The Council reviewed the closure of the gym and play equipment, and decided to reopen it on 17<sup>th</sup> August 2020. New signs have been installed to advise; users should judge the risk of Covid-19 before entering the area, the equipment is not supervised, and is not regularly cleaned, along with other Government/insurance notifications. News items added to the Council's website, and photographs circulated to Cllrs.

**c) Signage**

Council are keen to consider if signage is required on the Recreation Ground (direction/location, information/facilities, requests and rules, dogs – waste disposal/on a lead/not in play area, signs for equipment use, where to apply to use the area etc). There is

currently no Working Party to undertake such a review and make recommendations to Council. Council to consider creating a new Working Party with this remit.

## **12: CRAG WORKING PARTY**

Update from Cllr James.

## **13: BURIAL GROUND**

### **a) Working Party Reviews x 3**

Crich Burial Ground – Fees

Crich Burial Ground - Exclusive Right of Burial

Crich Burial Ground - Rules and Regulations

All information held, (background, current documents, fees, forms, reports from other authorities, map, rules and regulations, draft rules and regulations, and full brief of relevant detail), forwarded to Allotments, Burial Ground, Jubilee Ground, Footpaths Working Party on 28<sup>th</sup> July 2020, to facilitate reviews. Cllr Walsh appointed as Lead.

Cllr Thorpe unable to take part in reviews, vacancy for another Councillor to join group if available.

Update on progress from Cllr Walsh.

### **b) Repair and extension of access road**

Clerk to read through records held, and undertake any research necessary, to gain insight into actions of earlier years re; planning permission for an access road extension, permission from gas company etc, to understand current position and what might be required prior to obtaining quotes for the works.

## **14: ACCESSIBILITY**

### **a) Agenda**

This Agenda has been accessibility formatted and checked.

### **b) Website**

All documents loaded onto the Council's website must be accessible from 23<sup>rd</sup> September 2020. Report from 2Commune, our website host, with options to enable compliance highlighted in red, attached

**Appendix H**

## **15: DECISIONS MADE UNDER DELEGATED POWERS**

Monthly report attached

**Appendix I**

## **16: FUNCTIONS AND SERVICES STATUS**

Monthly report attached

**Appendix J**

## **MATTERS FOR DECISION**

### **17: PUBLIC TOILETS, BOWNS LANE - REOPENING**

Council considered whether to reopen the public toilets twice during July 2020, and decided there was insufficient budget to enable safe reopening. It was decided to review the situation again at this Full Council Meeting. Normally Items cannot be reconsidered for six months, but current circumstances overrule. The guidance for reopening has not changed and remains as attached

**Appendix K**

Risk assessment for reopening of toilets, detailing actions that must be carried out first, still applies attached

**Appendix L**

Cleaning options, cost comparisons and recommendations if wanting to reopen provided. Costs quoted for annual increase, and to end of current Financial Year ie seven months, attached

**Appendix M**

### **18: INTERNAL AUDIT 2019/20**

To appoint B Wood as Internal Auditor for 2020/21.

Finance Committee to review appointment for 2021/22, as previously agreed.

## 19: DONATIONS

The Council's Annual Grant Scheme for local community groups opens at the start of September each year. Local Community Groups are able to make applications, as long as they meet the set Criteria.

A review of the Annual Grant Scheme and Criteria is planned to commence at the Finance Committee Meeting of 19<sup>th</sup> October 2020. Recommendation for any future changes will be made to Full Council when agreed.

Council has received a number of requests from groups that at present cannot be considered as part of the current Annual Grant Scheme:

### a) Pentrich & South Wingfield Revolution Group

This local group request a donation of £150 to produce leaflets promoting the heritage related walk through Fritchley re. Pentrich Revolution, attached – due to personal details contained, confidential

**Appendix N**  
*(Confidential)*

### b) Air Ambulance

Request for a donation from the Air Ambulance Service, Derbyshire. Information specific to Derbyshire requested, response on last page, attached

**Appendix O**

### c) British Red Cross

Request for a donation from The British Red Cross. Information specific to Derbyshire requested, response on last page, attached

**Appendix P**

### d) Derby Mountain Rescue Team

Request to make a presentation at a Council Meeting by Derby Mountain Rescue Team

**Appendix Q**

### e) Amber Valley First Responders

This local group care for the Council's three defibrillators, maintaining relevant H&S records, and replacing consumables as required. Last year the Group made an application for funding but as they did not meet the set Criteria Council awarded them £200 from the Defibrillator budget line, and requested that the Item be included again for consideration 2020/21. NB: The group has not made a request for any funding themselves, this is on the Agenda at the request of Council.

## 20: WINTER SERVICES/CHRISTMAS

### a) Large Christmas tree barriers

A room in the Glebe basement has been assigned to the Parish Council to enable secure storage. The Council's items have been moved into the room. A key has been provided to the room, a key to the exterior basement door will be provided soon. Christmas barriers to be ordered and delivery co-ordinated when possible.

Cost for necessary shelving to be paid by Council, budget to be agreed.

### b) Christmas Lights Working Party review

All available information (background, current installer contact details, cost of new lights 2018, available budget, Wirksworth Town Council lights and costs etc) forwarded to Winter Services/Christmas Trees Working Party on 29<sup>th</sup> June 2020, to facilitate review.

Update on progress from Cllr Yorke.

**Appendix R**  
*To follow*

## 21: TREE SURVEY

During the recent high winds there was concern about the safety of a tree on the Recreation Ground. It is recommended that a Tree Inspection Survey be carried out for all trees/shrubs on land owned by the Council:

- Crich Recreation Ground
- Jubilee Ground – Crich
- Burial Ground – Crich
- Drying Ground - Fritchley

The results of the Survey to be considered by Council.

**22: CORRESPONDENCE**

List of correspondence and information circulated as received attached

**Appendix S**

**23: NEXT PARISH COUNCIL MEETINGS**

**a) Parish Council Meeting – Monday 5th October 2020 – 7.30pm**

Location and method of Meeting to be agreed.

**b) Staffing Sub-Committee Meeting – Monday 19th October 2020 – 10.00am**

Location and method of Meeting to be agreed.

**c) Finance Committee Meeting – Monday 19th October 2020 – 10.30am**

Location and method of Meeting to be agreed.