

Glebe Field Centre
Glebe Field Close
Crich
Derbyshire
DE4 5EU

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31st August 2021

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 6th September 2021 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

Covid precautions:

Testing: Where possible, please take a rapid lateral flow test prior to attending the meeting. You should not attend if your test is positive.

Face masks: All attendees are requested to wear face masks on entering the Glebe Field Centre, if able to do so.

Hand sanitisation: Please use the hand sanitiser provided on entering the meeting room.

Seating: Please take the farthest seat available, so you do not have to walk past others, and sit down as quickly as possible. If you are vulnerable or concerned about your health, you might like to arrive a little earlier to enable you to take a seat away from the entry point.

Ventilation: The windows of the meeting room will be open, as will the door (if possible), if you suffer from the cold it is recommended you dress warmly/or in layers.

Contact details: Attendees are asked to write their details on the signing-in sheet in case it is necessary to make contact. You may wish to provide your own pen.

Social distancing: Please respect personal space – there may be vulnerable people present.

Refreshment: Please provide your own drinks and remove any containers from the room when leaving.

Agendas: Paper copies of documentation can no longer be provided.

Exiting: When leaving the room please remove everything you brought with you, please DO NOT leave papers behind. Please do not congregate after the meeting closes. If you wish to speak to someone please do so outside the Glebe Field Centre.

The Parish Council thanks you for your help and support in making the meeting as safe as possible.



Carolyn Jennings
Clerk & Responsible Financial Officer

AGENDA

1: MEETING PROTOCOL

Council to agree whether Members be requested to wear masks throughout the meeting, removing them to speak, or whether mask wearing is not necessary.

2: ABSENCE

To note apologies for absence.

Apologies: Cllr V Thorpe

3: VARIATION OF ORDER OF BUSINESS

4: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

Personal Interests (not Pecuniary) declared:

Cllr T Harper, Item 21: Amber Valley Borough Local Plan Housing and Economic Growth Consultation – responsible for sending out the consultation and compiling the result.

5: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

6: CHAIR'S ANNOUNCEMENTS

7: MINUTES

To approve the Minutes of the Annual Meeting of Parish Council held on Wednesday 5th May 2021. Draft Minutes previously circulated, currently published as Unadopted. Council Chair to sign

Appendix A

8: PLANNING

a) **Planning Authority applications**

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required. All planning applications submitted under Delegated Powers, attached

- May

Appendix B

- June/July 2021

Appendix C

- Planning applications July 2021

Appendix D

- Planning applications August/September 2021

Appendix E

b) **APPEAL**

Haytop Country Park cover letter and Decision, previously circulated to Council, attached

Appendix F

(2 documents)

9: FINANCE

a) **Payments & Receipts**

To note the payments made and receipts received, all approved under Delegated Powers, attached

- May/June 2021

Appendix G

- June/July 2021

- July/August 2021
- August/September 2021

Appendix H

Appendix I

Appendix J

b) Notice of conclusion of Audit 2020

Audit Return for year ended 31st March 2021, sections 1-3 and notice, attached

Appendix K

REPORTS

10: CRAG WORKING PARTY

Update from Cllr James.

11: STAFFING SUB-COMMITTEE

The Clerk continues to update the new document outlining monthly tasks, and has also now created a key contacts document. The filing cabinet has been reformatted to accommodate the filing of the last 17 months. The on-line records system will also be tidied. List of work priorities for next three months, attached

Appendix L

Update from Cllr Yorke

ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY

12: RECORDS OFFICE, MATLOCK – SEARCHES x 3

Cllr Walsh agreed to undertake the following searches after the Records Office, Matlock, reopened on 13th April 2021:

- Trees on 'Common Land' Wheatcroft – identification of land and trees
- Recreation Ground, 3 Taylor's Yard - boundary
- Jubilee Ground, Crich – boundary

Update from Cllr Walsh.

13: BURIAL GROUND

a) Crich Burial Ground - Rules and Regulations

Comments and queries from the Clerk shared with the Working Party December 2020. Updated document returned to the Clerk, August 2021. To be cross-referenced, any queries clarified, then sent to DALC for review by their Burial Ground specialist.

b) Repair and extension of access road

Order placed with Contractor, estimated start October 2021.

14: ALLOTMENTS

The absent holder of plots x 3 was given a month's notice to vacate the plots, as instructed by Council, carried out under Delegated Powers. Holder was requested to remove any personal possession by 31st August 2021. Arrangements to be made by Clerk to relet the three plots are to the next three Parish residents on the waiting list.

15: DELEGATED POWERS

a) Decisions Made

List of decisions made, May to August 2021, attached

Appendix M

b) Revoke Delegated Powers

During the Coronavirus pandemic, the Parish Council operated under Delegated Powers and on-line conference meetings, when allowed by law. The Council is now required to recommence In-Person meetings and to therefore revoke the Delegated Powers put in place on 6th April 2020 Minute no 0122/20.

16: FUNCTIONS AND SERVICES STATUS

Updated monthly report, attached

Appendix N

17: CORRESPONDENCE

List of correspondence and information circulated on receipt, May to August 2021, attached

Appendix O

MATTERS FOR DECISION

18: AMBER VALLEY BOROUGH LOCAL PLAN - ALTERNATIVE SPATIAL STRATEGY OPTIONS FOR HOUSING AND ECONOMIC GROWTH (REGULATION 18 CONSULTATION)

E-mail/letter from Amber Valley Borough Council circulated 8th July 2021. Closing date for representations 30th September 2021. Letter, detailing link to documents re-attached

Appendix P

Draft response from Council previously circulated by Cllr Collison, attached

Appendix Q

19: THE LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION

E-mail circulated 3rd August 2021. Closing date for representations 11th October 2021. E-mail with link and documents attached

Appendix R
(3 documents)

20: THE QUEEN'S PLATINUM JUBILEE BEACONS

Invitation to take part in the Queen's Platinum Jubilee by lighting Crich Beacon on 9.15pm on 2nd June 2022, attached

Appendix S

21: OUTSIDE BODIES REPRESENTATION

To officially confirm the appointment of Cllr H Allister as Council's Representative as Glebe Field Centre Trustee – agreed under Delegated Powers.

22: PUBLIC TOILETS WINTER CLOSURE

The budgets approved by Council allowed for the Public Toilets to be open for 8 months and closed for 4 months during the Winter of 2021/22. Council to agree which 4 months the toilets should be closed.

23: RECREATION GROUND

a) Memorial millstone with plaque

At Crich Recreation Ground Trustee Meeting of July this year, Council were given permission to install a memorial millstone on a low level stone base/plinth with a plaque, at the requested location. The wording for the plaque has previously been agreed by Council. Report attached

Appendix T

b) Picnic benches

Proposal for two new picnic tables for the Recreation Ground from Council Chair, Cllr Yorke

Appendix U

c) Signage Review

The meeting notes from the Recreation Ground Working Party of 27th January 2021 reviewing signage, and agreeing the approach as set-out, were agreed at the Crich Recreation Ground Trustee Meeting of 19th August 2021. Priority was agreed as Item 4a) – 3 x double sided finger style direction signs one to each of the three principal entrance points to the Recreation Ground; Market Place, Coasthill and Jeffries Lane. Request to be referred to the Parish Council for pursuing further.

d) Antisocial behaviour and damage

A long list of antisocial behaviour and damage of the Recreation Ground and play equipment was report to the Police. The problem was to be looked into by PCSO Lydia Riley, who was to undertake inspection visits during July 2021. No further update has been received.

e) Dog Fouling

Proposal to address Dog Fouling written by Cllr Allister circulated 30th July 2021, and further suggestion from Cllr Baugh attached

Appendix V

25: DIGITAL MAPPING

Cllr Baugh attended a Digital Mapping course with DALC, and produced a report on 28th April 2021. Additional information was sought from Wirksworth Town Council who already use the system.

Currently the Clerk accesses AVBC on-line mapping portal, and Cllr Walsh has tended to provide Land Registry information. Report including feedback from Wirksworth Town Council attached
Appendix W

26: CLAYES BARN

Between May 2021 and July 2021 there was considerable community interest in Clayes Barn, a derelict building located to the far rear of St Mary's Church on the junction of DDC footpaths no 10 and 12, which was felt to be unsafe. The issue was raised with AVBC and DCC. AVBC referred it to Derbyshire Building Control Partnership (DBCP) who act on their behalf. The building is owned by local residents who had subsequently made the building safe. It was understood they had already requested pre-planning advice regarding renovating the Barn for as a holiday collage, but the issue of vehicle access had been raised as potential problem. Requested this Item be discussed by Council.

27: CRICH YOUTH CLUB DONATION APPLICATION

Application Form for grant, finances, and on-going running expenses, attached

Appendix X
(3 documents)

28: FRITCHLEY GREEN PLANTING APPLICATION

Application for bulb planting, spring flowering (April-May), of Fritchley Green

Appendix Y

Fritchley Green grass is cut by AVBC. Grass cutting on other Parish Council land, (Recreation Ground, Burial Ground, Jubilee Ground, and Drying Ground) carried out by Parish Council contractor, commencing March each year.

29: AFGHAN REFUGEE WINTER CLOTHING APPEAL – PROPOSAL

Proposal from Council Chair, Cllr Yorke, to run a campaign to organise the donation and collection of clothing for Afghan Refugees quarantining in Derby, attached

Appendix Z

30: ROAD SAFETY CONCERN, BOWNS HILL

E-mails regarding road safety at the bottom of Bowns Hill, requested be discussed by Full Council.
Confidential due to personal information contained.

Appendix AA
Confidential

31: NEXT PARISH COUNCIL MEETINGS

Staffing Sub-Committee Meetings – Monday 13th – Wednesday 15th September
Tors Room, Glebe Field Centre, Crich - on hold for recruitment interviews

Parish Council Meeting – Monday 4th October – 7.30pm
Parish Room, Glebe Field Centre, Crich

Staffing Sub-Committee Meeting – Monday 18th October – 10.00am
Tors Room, Glebe Field Centre, Crich

Finance Committee Meeting – Monday 18th October – 10.30am
Tors Room, Glebe Field Centre, Crich