

Glebe Field Centre
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Derbyshire
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30th August 2022

Dear Councillor

You are summoned to attend the Annual Meeting of Crich Parish Council on Monday 5th September 2022 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

Covid precautions:

Testing: Where possible, please take a rapid lateral flow test prior to attending the meeting. You should not attend if your test is positive.

Face masks: All attendees are requested to wear face masks on entering the Glebe Field Centre, if able to do so.

Hand sanitisation: Please use the hand sanitiser provided on entering the meeting room.

Seating: Please take the farthest seat available, so you do not have to walk past others, and sit down as quickly as possible. If you are vulnerable or concerned about your health, you might like to arrive a little earlier to enable you to take a seat away from the entry point.

Ventilation: The windows of the meeting room will be open, as will the door (if possible), if you suffer from the cold it is recommended you dress warmly/or in layers.

Contact details: Attendees are asked to write their details on the signing-in sheet in case it is necessary to make contact. You may wish to provide your own pen.

Social distancing: Please respect personal space – there may be vulnerable people present.

Refreshment: Please provide your own drinks and remove any containers from the room when leaving.

Agendas: Paper copies of documentation can no longer be provided.

Exiting: When leaving the room please remove everything you brought with you, please DO NOT leave papers behind. Please do not congregate after the meeting closes. If you wish to speak to someone please do so outside the Glebe Field Centre.

The Parish Council thanks you for your help and support in making the meeting as safe as possible.

S. Teece

Samantha Teece
Clerk & Responsible Financial Officer

AGENDA

1: MEETING MASK PROTOCOL

Council to agree approach to mask wearing for the meeting.

2: FIRE PROCEDURE

Please be aware that we are not planning a fire alarm test during this meeting, if the fire alarm sounds you are required to vacate the building via the nearest exit. Our meeting point is the Car Park Turning Area.

Could all members of the public ensure they have signed in when entering this room.

3: ABSENCE

To note apologies for absence.

Apologies:

4: VARIATION OF ORDER OF BUSINESS

5: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

None

6: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or Borough Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

7: CHAIR'S ANNOUNCEMENTS

8: MINUTES

a) To approve the Minutes of the Parish Council Meeting held on Monday 4th July 2022, Council Chair to sign.

b) To approve the Minutes of the Finance Committee Meeting held on Monday 25th July 2022, Finance Committee Chair to sign.

c) To approve the Minutes of the Staffing Sub-Committee Meeting held on Monday 25th July 2022, Staffing Committee Chair to sign.

Appendix A

9: PLANNING

Planning Authority applications

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

Appendix B

10: FINANCE

a) Payments

To note the payments made July 2022

To note the payments made August 2022

Receipt

To note the receipts received July 2022

To note the receipts received August 2022

b) Bank Reconciliation

To note the Bank Reconciliation for July 2022

To note the Bank Reconciliation for August 2022

Appendix C

11: AUDIT

a) Notice of conclusion of Audit 2022

Audit Return for year ended 31st March 2022, sections 1-3 and notice, attached

Appendix D

b) DALC INTERNAL AUDIT SERVICE

DALC are offering a new internal auditing service, quote attached.

The audits will be carried out in 2 stages, the autumn audits will cover governance and the spring audit will cover finance.

Appendix D1

REPORTS

ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY

12: RECORDS OFFICE, MATLOCK – SEARCHES x 2

Cllr Walsh agreed to undertake the following searches at the Records Office, Matlock

- Recreation Ground, 3 Taylor's Yard - boundary
- Jubilee Ground, Crich – boundary

Update from Cllr Walsh regarding the Jubilee Ground boundary.

13: RECREATION GROUND

a) Memorial millstone with plaque – For Decision

Millstone was installed on 5th April 2022. Unfortunately by 6th April 2022 it had been damaged. It was moved to the Glebe for safe storage and we need to look at different options for a re-installation.

Quotes are being obtained to set the Millstone into a Derbyshire stone wall.

Update: P Yorke (Chair) met with a stonework specialist David Sampson. Mr Sampson has provided a quote of £2,000 to build a stone wall for the millstone to be installed into.

Appendix P

b) Signage Review

The priority of three double sided finger style direction signs, one to each of the three principal entrance points to the Recreation Ground; Market Place, Coasthill and Jeffries Lane

Cllr Collison to meet with Ian Parker from Derbyshire County Council, Mr Parker confirmed that Derbyshire CC will fund and install the signs. We do not currently have an installation date.

c) Maintenance

The middle train carriage in the Children's area needed attention. One of the red end panels (front left, looking back from locomotive) has broken up due to weather ingresses. David has put 2 x new screws in as the panel helps support the sides. However the panel needs replacing.

The grab handles and guard rails of the slide required tightening up. This is becoming a regular task. David suggests gluing the screws when tightening.

Paul to discuss with the Eibe rep during the meeting.

d) Bench

A bench in the Recreation Ground has been removed by the donator to be sanded and painted. During the original installation a step was installed into the path. David Creed will remove the step and set the bench back to accommodate a gentle slope.

This will make the bench more assessable to all.

e) Train Carriage

A quote has been obtained to replace the train carriage damaged by vandalism.

The information required was sent to our insurers on the 28th July and we they approved our claim on 10th August 2022.

The quote was £8182.18 Net. We can claim the VAT back, so the insurance company have agreed to pay £7932.18, this is less the excess amount of £250.00

The order will now be placed with Eibe for the replacement carriage.

14: Burial Ground

a) David Creed has highlighted 2 graves in the burial ground with enclosures, this is making maintenance of the burial ground very difficult, the clerk has written to the 2 families requesting the removal of the enclosures.

b) After a recent re-opening of a grave for burial David Creed noticed the headstones around this area appeared to have moved. I have spoken to the grave digger who assures me that no damage was caused by his team.

A possible cause for this is subsidence, which can happen after a prolonged dry spell.

15: ROADS, TRAFFIC & SAFETY

Safety Concern, Bowns Hill & Market Place

Contact to be made directly with Derbyshire CC for further advice

Community Speed Watch

PCSO Jamie Wragg attended the last meeting and suggested setting up a Community Speed Watch, this can be done with police assistance, volunteers would be needed and there is a cost to this project. PCSO Wragg advised against interactive speed signs as they have not proven to be effective long term.

The first stage will be for PCSO Jamie Wragg (together with the Clerk where needed) to complete the attached checklist. This is in order to ensure that CSW will be relevant and of potential benefit to the area. Once complete Jamie Wragg will return to Shaun Woodcock who will work with Jamie and Paul Cannon on training and other aspects of getting the group up and running.

Contact to be made with South Wingfield Parish Council regarding sharing the speed indicator device.

Clerk to contact PCSO Jamie Wragg, complete checklist, pursue Speed Watch and discuss worst areas for speeding, Bottom of Common, Cromford Road and Sandy Lane.

Any speeding problems can be reported by calling 101, or reporting the incident on the Alfreton Police Facebook page.

Clerk to look into the 20's plenty scheme

Update: The Clerk to meet with Jamie Wragg later this month to discuss this further.

16: GLEBE FIELD CENTRE – MANAGEMENT COMMITTEE REP

Changes to the Glebe structure have been proposed.

The Parish Council need to decide their position with regard to representation on the committee.

A committee to be set up to discuss these changes with Phil Dolby a trustee of the Glebe.

Committee to include Cllrs: P Yorke (Chair), M Lane, M Baugh & R Walsh.

Update from the committee:

17: JUBILEE GROUND

The jubilee ground has been damaged by a delivery of building materials to an adjacent property. This occurred on either Thursday 19 or Friday 20 May.

Update:

18: AMBER VALLEY BOROUGH LOCAL PLAN – PREFERRED SPATIAL STRATEGY FOR HOUSING AND ECONOMIC GROWTH AND DRAFT POLICIES (REGULATION 18 CONSULTATION)

Amber Valley Borough Council will allow any representations from Crich Parish Council to be received by 7 September 2022.

The response from Crich Parish Council is attached for discussion.

Appendix E

19: TRANSPEAK BUS SERVICE

The Transpeak bus service connecting Derby with Matlock and Buxton was set to be reduced from an hourly service to just one bus a day in each direction from Sunday, July 10, but it has now been saved following a financial boost from Derbyshire County Council, who will subsidise the route for at least six months. The service's timetable will remain the same.

However, Cllr Smith has received a letter from a Teacher Training student highlighting the difficulties of using public transport due to the reduction in service already in place, with the possibility of further reduction later in the year.

Derbyshire County Council's response was that funding the services was not viable because of low uptake, however, the local people that the student has spoken to claim that use of buses is not higher because of the infrequency, cost and unreliability of services.

Cllr Smith has suggested a letter to DCC Cllr Atwal (Cabinet Member for Transport).

20: FUNCTIONS AND SERVICES STATUS

Updated monthly report, attached

Appendix F

21: DELEGATED DECISIONS

List of decisions made under Delegated Powers – None

22: CORRESPONDENCE

List of correspondence and information circulated on receipt, attached

Appendix G

MATTERS FOR DECISION

23: CRAG WORKING PARTY

The group have asked Crich Parish Council what is our policy on electric vehicle charging.

Update: On our behalf DALC asked if other councils had any experience to share regarding electric vehicle charging points, there was only one reply.

That particular council have been liaising with the County Council on the location of installation points due to not having any Parish Council land suitable for use. It has taken over a year for the County Council to carry out this consultation and this is still ongoing.

Update from Crich Transition Group meeting:

24: FRITCHLEY GREEN WORKING PARTY

Premier 1 have been contacted to provide a quote for planters.

Cllr Lane to provide update

25: QUEEN'S PLATINUM JUBILEE

The Jubilee Garden has now been approved and work will begin in September.

Update on progress from Working Party:

26: ACCESS TO SCHOOL VIA PATHWAY – FRITCHLEY

When the Peveril development on The Common Fritchley (Frecheville) was being considered the development promised to provide a safe pedestrian access to Fritchley School. Children from the development, and from all of Upper Fritchley (Dale Close, Chadwick Nick Lane etc) would be able to enter the school grounds without having to walk down Fritchley Lane.

We have received a letter from a resident relating to the fact that this benefit has not materialised.

Cllr Collison & Cllr Thorpe would like to contact the school and Derbyshire CC to discuss ways to achieve this access point.
Letter written to Derbyshire CC, Beverley Heath at Derbyshire CC has raised the issue with highways. Reply received 13th May 2022
Cllr Moss has offered to meet the residents at the site and help to find a solution.

27: CRICH QUARRY – PLANNING APPLICATION

Update:

28: VANDALISM – RECREATION GROUND

On 30th April 22 more damage was discovered to the train on the recreation ground. The train has now been removed and made safe. The police were contacted regarding the latest vandalism. Play equipment is included on the Crich Parish Council insurance, a claim form will be requested and completed.
The level of vandalism in Crich is becoming more serious. Cllr Lane has contacted PCSO Jamie Wragg detailing all the recent vandalism.
The local police have visited Crich Recreation Ground and have posted on Facebook a photo of the damaged train and asking for more respect from the local public.
A working party has been set up to try and prevent further vandalism
Crich Parish Council to fund sessions with Youth Workers from BLEND.

Update from the working party:

29: PUBLIC TOILETS – COMPLAINT

We have received a complaint regarding the smell in the public toilets. I contacted our cleaning company for advice, but was told this is a sewage problem which happens several times a year. Letter to be sent to the developer and Severn Trent Water.
Update: Email sent to Severn Trent Water on 3rd August, we are still awaiting a reply.

30: PUBLIC TOILETS WINTER CLOSURE

The budgets approved by Council allowed for the Public Toilets to be open for 10 months and closed for 2 months during the Winter of 2021/22. The toilets were closed in January and February 2022.
Council to agree which 2 months the toilets should be closed in the winter of 2022/23

31: TREE SURVEY INSPECTION 2022

Full Tree Inventory and Tree Risk Report to take place in October 2022
The maps have now been checked, emails to be sent out by the Clerk requesting quotes.

Appendix H

32: Application to use the Recreation Ground – Sporting Communities

An application has been received by Sporting Communities who are running the holiday club at the Glebe during the school holidays
The application form, risk assessment and insurance was emailed to the councillors for approval due to the use being before the next full council meeting in September 2022.

Appendix O

33: DERBYSHIRE ENVIRONMENTAL TRUST (DET) FUNDING

The trust will give consideration to environmental impact/carbon reduction and energy efficiency.
The maximum amount of funding available is £25,000 with a minimum of £2,500
The closing date for applications is 3rd October 2022.

Appendix I

34: CHRISTMAS LIGHTS

We have received a quote from DECX to provide Christmas lights and trees in the Market Place at Crich.

DECX are proposing to decorate the village with Christmas trees from the existing Christmas tree brackets. The trees will be fully illuminated with LED lights and baubles from the chosen colour scheme. They also propose to install icicles along the gutters around the square, the LED icicles will also be decorated with baubles from the chosen colour scheme to add colour during daylight hours. They would decorate the real tree again with LED string lights and baubles. The cost of the decoration scheme outlined above would be £4,500 + VAT.

Appendix J

35: BANKING – PAYMENT AUTHORISATION

On suggestion from our auditor, a second authorisation process needs to be set up on the online banking system.

The Clerk has taken advice from our current banking provider and this is possible to set up. To discuss number of cllrs to be added to the authorisation list.

36: TRAINING – DALC

A good selection of training courses are offered by DALC, along with bespoke training.

Update: Cllr Broom

37: WOODSIDE DEVELOPMENT – NOISE COMPLAINT

Cllr Thorpe received a complaint from a resident regarding the noise coming from the Woodside Development.

Update: Cllr Thorpe

38: DERBYSHIRE COUNTY COUNCIL SNOW WARDEN SCHEME 2022-23

Derbyshire CC are looking for volunteers interested in helping to keep main pavements and other footpaths in your local area clear.

The closing date for registration is 31st October 2022

Appendix K

39: Footpath Enquiry (regarding land east of Bowmer Lane Fritchley) 22nd November 2022

There was an application for a footpath by Adrienne Holmes on land east of Bowmer Lane Fritchley. This was subsequently granted. However, the land owners have appealed and the matter is due to be heard on 22nd November 2022. The land owners have, in the last few years, made a number of applications for planning permission to build on the aforementioned land.

An email and documents have been received from a resident and are attached.

Appendix L

41: GIGACLEAR ROLLOUT - CRITCH AND FRITCHELEY

Gigaclear are a company providing high speed broadband. This will soon be available in Crich and Fritchely.

Residents will receive letters notifying them that Gigaclear will be carrying out work in the area. These will be sent in the next few months.

Before build or shortly after it begins, Gigaclear will arrange a community meeting to give a short presentation and answer any resident questions.

Appendix M

40: CLERK - JOB & WORKING HOURS EVALUATION

The assessment is now complete.

Appendix N

41: NEXT PARISH COUNCIL MEETINGS

Meeting of Crich Parish Council – Monday 3rd October 2022 – 7.30pm

Parish Room, Glebe Field Centre, Crich

Staffing Sub-Committee Meeting – Monday 17th October 2022 – 10.00am

Glebe Field Centre, Crich – **Room to be confirmed**

Finance Committee Meeting – Monday 17th October 2022 – 10.30am
Glebe Field Centre, Crich – Room to be confirmed