

# CRICH PARISH COUNCIL

Glebe Field Centre,  
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28<sup>th</sup> October 2019

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 4<sup>th</sup> November 2019 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.



Carolyn Jennings  
Clerk & RFO

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## AGENDA

### 1: ABSENCE

To note apologies for absence.  
Apologies: None

### 2: VARIATION OF ORDER OF BUSINESS

### 3: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**Personal Interests (not Pecuniary) declared:**

None.

### 4: PUBLIC SPEAKING

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

### 5: CHAIR'S ANNOUNCEMENTS

### 6: MINUTES

- a) To approve the Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> October 2019.

**Appendix A**

- b) To approve the Minutes of the Finance Committee Meeting held on Monday 21<sup>st</sup> October 2019, excluding: New NALC Financial Regulations 2019, to be ratified separately. Draft Budgets 2019/20 and Precept 2020/21 to be discussed separately.

**Appendix B**

**7: PLANNING**

**a) Planning Authority applications**

To agree responses to applications where required

**Appendix C**

**b) Appeal Decision**

Planning Application AVA/2019/0158. Appeal is allowed and planning permission is granted, attached

**Appendix D**

**8: FINANCE**

**a) Payments**

To note the payments made

**b) Receipts**

To note the receipts received

**Appendix E**

**REPORTS**

**9: BURIAL GROUND EXTENSION CONSECRATION**

Application for consecration sent 24<sup>th</sup> July 2019, acknowledgement received 21<sup>st</sup> October 2019. "Mrs Waldron has your replies to our initial letter and will look at it in due course. We are unable to arrange a suitable date for the extension of the burial ground to be consecrated until the Bishop of Repton returns from her sabbatical leave in December as she is the person who will be responsible for the consecration."

**10: BOWNS HILL, SEWAGE SMELLS**

**Severn Trent Water (STW)**

Update requested for this meeting 8<sup>th</sup> October 2019, chased 21<sup>st</sup> October 2019, attached

**Appendix F**

**11: TORS QUARRY/GARAGE - SUNNYSIDE, BENNETTS LANE, CRICH**

Update from Chair: Licence progress. Registration of possessory title of land.

**12: DEFIBRILLATOR – GLEBE FIELD CENTRE**

Problem with recent breakdown in communication regarding notification of equipment use being looked into by EMAS – use was not due to a 999 call-out, still being investigated.

**13: PAVEMENT – ROES LANE**

The query regarding the abrupt ending of the pavement near the new housing development was reported to DCC. Response attached

**Appendix G**

Response from AVBC also attached

**Appendix H**

**14: UNADOPTED MINUTES**

Minutes from Parish Council's Meetings are circulated as Unadopted Minutes with the next month's Agenda. They are Adopted at the next Meeting, and are posted to the Council's website. When Meetings fall further apart this causes a slight delay in publication, to avoid this, Unadopted Minutes to be published on the website within the recommended 28 days of the Meeting.

**MATTERS FOR DECISION**

**15: CLIMATE EMERGENCY**

Update on progress, Cllrs Smith, Mills and Yorke.

- a) Report attached with possible planting sites

**Appendix I**

- b) Whether to Register for the Woodland Trust planting event planned for March 2020, on the understanding further investigation is required but little or no initial cost involved.

## 16: CRICH RECREATION GROUND

### a) **Unauthorised access**

AVBC have confirmed installation of a gate, if less than 1m high, would be Permitted Development. Item referred to DCC Highways as matter of courtesy, initial response requires 7.5m set-back from highway, in discussion, waiting response.

### b) **Repair to ground near play equipment**

Update on progress, Cllr Yorke

### c) **The PLACE Project**

Update on progress, Cllr Yorke

### d) **Renaming request**

Request made by Cllr Bateman to rename Crich Recreation Ground – third and final time listed on Agenda, report attached

**Appendix J**

### e) **Equipment signs**

Installation pending outcome of Item 14d) above re name on signs.

### f) **Play and outdoor gym equipment**

Weekly safety checks - feedback on testing of the new safety check procedure, maps and check lists, by Mr Creed, Cllr Smith and Cllr Yorke due shortly. The Clerk has produced three Inspection Training kits, one for each Inspector, to facilitate undertaking weekly inspections. Rota frequency decision awaited.

Annual safety check – response received from AVBC, attached

**Appendix K**

Council to consider asking AVBC to include the annual inspection of the playground equipment and the outdoor gym equipment on their list for inspection, at a cost of around £100. Similar inspection by RoSPA estimated around £350. Interim repair works would need to be complete.

## 17: BURIAL GROUND – DISRESPECTFUL DOG EXERCISING

Local social media has been circulating complaints about people exercising their dogs on the Burial Ground, allowing them to run around off the lead and relieve themselves, sometimes against memorials. Chair to include issue in her next Newsletter. The Clerk has visited the Burial Ground on multiple occasions during the last month, but has not witnessed any incidents, Mr Creed has not advised of any problems. Council to consider.

## 18: NEW NALC MODEL FINANCIAL REGULATIONS 2019

At the Finance Committee Meeting of 21<sup>st</sup> November it was

**Resolved to recommend:** Council to consider the New NALC Financial Regulations 2019 at Full Council. Changes shown in red text, (blue text shows current wording already adopted by Council Attached

**Appendix L**

## 19: PROPOSED ADDITIONAL BUSINESS PREMISES FLORAL DISPLAYS 2020

Clerk's e-mail and response report circulated to Cllrs Yorke and James, and the Finance Committee on 9<sup>th</sup> October 2019, attached

**Appendix M**

Cllrs James and Yorke's plan to address potential problems, attached

**Appendix N**

Discussed at the Finance Committee Meeting on 21<sup>st</sup> October 2019, £1,000 extra agreed to be included in budget to facilitate.

## 20: DROPBOX

Cllr Mills has proposed that the Parish Council purchase and use Dropbox software as a system to post Council Agendas, report attached

## Appendix O

Typical Dropbox basic business suite start from £9.20 per Cllr per month - £1,325pa, advanced £15 per Cllr per month - £2,160pa.

### 21: DRAFT BUDGETS 2019/20 AND PRECEPT 2020/21

At the Finance Committee Meeting of 21<sup>st</sup> November it was

**Resolved to recommend:** Council to consider the budgets put forward by the Finance Committee at Full Council, attached

## Appendix P

### 22: ALLOTMENTS

The interface between the Allotment Holders and the Council has for some years been carried out by Mr & Mrs Harvey, who have now retired from the role. The Clerk has sent a card of thanks for all their help and support. Mr Paul Winfield has been put forward to take over as Allotment Lead. The Clerk and Mr Winfield have met to discuss the role. It is recommended Mr Winfield take over the role on a trial basis until the current leases expire at the end of February 2019.

### 23: WINTER SERVICE

Cllrs Baugh and James to provide a verbal report, full report with spreadsheets will follow at Council's next meeting of 2<sup>nd</sup> December 2019.

### 24: AMBER VALLEY BOROUGH COUNCIL

#### a) COUNCIL TAX SUPPORT SCHEME CONSULTATION

AVBC, e-mail and link to Council Support Scheme Consultation, closing date for comments Friday 29<sup>th</sup> November 2019, attached

## Appendix Q

#### b) POLLING PLACES REVIEW CONSULTATION

AVBC, review of Corporate Plan. E-mail and Draft Plan, attached

## Appendix R

### 25: CORRESPONDENCE

To note items for information:

a) DALC circular – 11/2019

b) Amber Valley Impact Data - 2019/20 Six Monthly Report April – September

## Appendix S

### 26: NEXT MEETINGS

Crich Parish Council Meeting – Monday 2<sup>nd</sup> December 2019 – 7.30pm  
Glebe Field Centre, Crich