

Glebe Field Centre
Glebe Field Close
Crich
Derbyshire
DE4 5EU

Tel: 01773 853928
E-mail: clerk@crich-pc.gov.uk
Website: www.crich-pc.gov.uk

27th September 2022

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 3rd October 2022 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

Covid precautions:

Testing: Where possible, please take a rapid lateral flow test prior to attending the meeting. You should not attend if your test is positive.

Face masks: All attendees are requested to wear face masks on entering the Glebe Field Centre, if able to do so.

Hand sanitisation: Please use the hand sanitiser provided on entering the meeting room.

Seating: Please take the farthest seat available, so you do not have to walk past others, and sit down as quickly as possible. If you are vulnerable or concerned about your health, you might like to arrive a little earlier to enable you to take a seat away from the entry point.

Ventilation: The windows of the meeting room will be open, as will the door (if possible), if you suffer from the cold it is recommended you dress warmly/or in layers.

Contact details: Attendees are asked to write their details on the signing-in sheet in case it is necessary to make contact. You may wish to provide your own pen.

Social distancing: Please respect personal space – there may be vulnerable people present.

Refreshment: Please provide your own drinks and remove any containers from the room when leaving.

Agendas: Paper copies of documentation can no longer be provided.

Exiting: When leaving the room please remove everything you brought with you, please DO NOT leave papers behind. Please do not congregate after the meeting closes. If you wish to speak to someone please do so outside the Glebe Field Centre.

The Parish Council thanks you for your help and support in making the meeting as safe as possible.

S. Teece

Samantha Teece
Clerk & Responsible Financial Officer

AGENDA

1: MEETING MASK PROTOCOL

Council to agree approach to mask wearing for the meeting.

2: FIRE PROCEDURE

Please be aware that we are not planning a fire alarm test during this meeting, if the fire alarm sounds you are required to vacate the building via the nearest exit. Our meeting point is the Car Park Turning Area.

Could all members of the public ensure they have signed in when entering this room.

3: ABSENCE

To note apologies for absence.

Apologies:

4: VARIATION OF ORDER OF BUSINESS

5: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

None

6: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or Borough Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

7: CHAIR'S ANNOUNCEMENTS

8: MINUTES

To approve the Minutes of the Parish Council Meeting held on Monday 5th September 2022, Council Chair to sign.

Appendix A

9: PLANNING

Planning Authority applications

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

Appendix B

10: FINANCE

a) Payments

To note the payments made September 2022

Receipts

To note the receipts received September 2022

b) Bank Reconciliation

To note the Bank Reconciliation for September 2022

Appendix C

REPORTS

ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY

11: RECREATION GROUND

a) Memorial millstone with plaque

The work on the stone wall with the Millstone set into in was started in September 2022

Update:

b) Train Carriage

The order has been placed with Eibe for the replacement carriage, expected installation, November 2022.

12: Burial Ground

David Creed has highlighted 2 graves in the burial ground with enclosures, this is making maintenance of the burial ground very difficult, the clerk has written to the 2 families requesting the removal of the enclosures.

Update: The Clerk visited the burial ground and both enclosures have now been removed.

13: ROADS, TRAFFIC & SAFETY

Safety Concern, Bowns Hill & Market Place

Contact to be made directly with Derbyshire CC for further advice

Community Speed Watch

PCSO Jamie Wragg attended the last meeting and suggested setting up a Community Speed Watch, this can be done with police assistance, volunteers would be needed and there is a cost to this project. PCSO Wragg advised against interactive speed signs as they have not proven to be effective long term.

The first stage will be for PCSO Jamie Wragg (together with the Clerk where needed) to complete the attached checklist. This is in order to ensure that CSW will be relevant and of potential benefit to the area. Once complete Jamie Wragg will return to Shaun Woodcock who will work with Jamie and Paul Cannon on training and other aspects of getting the group up and running.

Contact to be made with South Wingfield Parish Council regarding sharing the speed indicator device.

Clerk to contact PCSO Jamie Wragg, complete checklist, pursue Speed Watch and discuss worst areas for speeding, Bottom of Common, Cromford Road and Sandy Lane.

Any speeding problems can be reported by calling 101, or reporting the incident on the Alfreton Police Facebook page.

Clerk to look into the 20's plenty scheme

Update: A post has gone onto the Crich Community Facebook page and Crich Website asking for volunteers.

14: GLEBE FIELD CENTRE – MANAGEMENT COMMITTEE REP

Changes to the Glebe structure have been proposed.

The Parish Council need to decide their position with regard to representation on the committee.

A committee to be set up to discuss these changes with Phil Dolby a trustee of the Glebe.

Committee to include Cllrs: P Yorke (Chair), M Lane, M Baugh & R Walsh.

Update from the committee:

15: AMBER VALLEY BOROUGH LOCAL PLAN – PREFERRED SPATIAL STRATEGY FOR HOUSING AND ECONOMIC GROWTH AND DRAFT POLICIES (REGULATION 18 CONSULTATION)

Amber Valley Borough Council will allow any representations from Crich Parish Council to be received by 7 September 2022.

Letter to be Amber Valley Councillors and local MPs

16: TRANSPEAK BUS SERVICE

The Transpeak bus service connecting Derby with Matlock and Buxton was set to be reduced from an hourly service to just one bus a day in each direction from Sunday, July 10, but it has now been saved following a financial boost from Derbyshire County Council, who will subsidise the route for at least six months. The service's timetable will remain the same.

However, Cllr Smith has received a letter from a Teacher Training student highlighting the difficulties of using public transport due to the reduction in service already in place, with the possibility of further reduction later in the year.

Derbyshire County Council's response was that funding the services was not viable because of low uptake, however, the local people that the student has spoken to claim that use of buses is not higher because of the infrequency, cost and unreliability of services.

A letter to DCC Cllr Atwal (Cabinet Member for Transport).

Update: Awaiting reply

17: FUNCTIONS AND SERVICES STATUS

Updated monthly report, attached

Appendix D

18: DELEGATED DECISIONS

List of decisions made under Delegated Powers – None

19: CORRESPONDENCE

List of correspondence and information circulated on receipt, attached

Appendix E

20: EAST MIDLANDS DEVOLUTION DEAL

Derbyshire County Council, Nottinghamshire County Council, Derby City Council and Nottingham City Council have been offered a £1.14 billion devolution deal by Greg Clarke MP, the Secretary of State for Levelling Up, Housing and Communities. The deal with the government would see an extra £38 million a year coming to the East Midlands from 2024, addressing years of historically low investment in our area. It would mean funding and powers move from a national level to a regional level to help the 2.2 million people who live here.

Appendix F

21: ACCESS TO SCHOOL VIA PATHWAY – FRITCHLEY

Cllr Paul Moss has met with local residents of Fritchley, Derbyshire CC and AVBC.

The 106 money has been investigated and this was not allocated to the footpath, school entrance or play equipment, the developer was asked to make good the landscaping and this was done.

Investigations are ongoing.

Appendix G

MATTERS FOR DECISION

22: FRITCHLEY GREEN WORKING PARTY

Premier 1 have been contacted to provide a quote for planters.

Cllr Lane to provide update

23: QUEEN'S PLATINUM JUBILEE

The Jubilee Garden has now been approved and work will begin in September.

Update on progress from Working Party:

24: CRICH QUARRY – PLANNING APPLICATION

Update:

25: VANDALISM – RECREATION GROUND

On 30th April 22 more damage was discovered to the train on the recreation ground.

The train has now been removed and made safe. The police were contacted regarding the latest vandalism. Play equipment is included on the Crich Parish Council insurance, a claim form will be requested and completed.

The level of vandalism in Crich is becoming more serious. Cllr Lane has contacted PCSO Jamie Wragg detailing all the recent vandalism.

The local police have visited Crich Recreation Ground and have posted on Facebook a photo of the damaged train and asking for more respect from the local public.

A working party has been set up to try and prevent further vandalism

Crich Parish Council to fund sessions with Youth Workers from BLEND.

The working party has been in discussion youth workers from blend, Cllr Tipton will report back next month after a meeting with them in September.

Grants are available from Derbyshire Police and Crime Commissioner, Cllr Tipton to draft the bid and circulate for comments.

Update from the working party:

26: PUBLIC TOILETS – COMPLAINT

We have received a complaint regarding the smell in the public toilets. I contacted our cleaning company for advice, but was told this is a sewage problem which happens several times a year. Letter to be sent to the developer and Severn Trent Water.

Update: Email sent to Severn Trent Water on 3rd August, we are still awaiting a reply.

Update: Another letter was written to Severn Trent on 15/09/2022

27: PUBLIC TOILETS WINTER CLOSURE

The budgets approved by Council allowed for the Public Toilets to be open for 10 months and closed for 2 months during the Winter of 2021/22. The toilets were closed in January and February 2022.

The costings are to be reviewed to consider if the Parish Council can keep the toilets open all year round.

Update: Our cleaning contractor has agreed to clean instead of inspect for the extra 2 months with no additional cost.

28: TREE SURVEY INSPECTION 2022

Full Tree Inventory and Tree Risk Report to take place in October 2022

We have received 5 quotes from companies relating to the Tree Survey across 6 sites.

Decision to be made on which company to use.

Appendix H

29: CHRISTMAS LIGHTS

We have received a quote from DECX to provide Christmas lights and trees in the Market Place at Crich.

DECX are proposing to decorate the village with Christmas trees from the existing Christmas tree brackets. The trees will be fully illuminated with LED lights and baubles from the chosen colour scheme. They also propose to install icicles along the gutters around the square, the LED icicles will also be decorated with baubles from the chosen colour scheme to add colour during daylight hours. They would decorate the real tree again with LED string lights and baubles. The cost of the decoration scheme outlined above would be £4,500 + VAT.

Cllr Yorke to have a meeting with DECX to discuss excluding lights for the big tree and to include lights on the school, Fritchley Chapel and Whatstandwell.

Update:

30: BANKING – PAYMENT AUTHORISATION

On suggestion from our auditor, a second authorisation process needs to be set up on the online banking system.

The Clerk has taken advice from our current banking provider and this is possible to set up.

To discuss number of cllrs to be added to the authorisation list.

The Clerk and Cllr Broom will test the authorisation process and report back

31: TRAINING – DALC

a) A good selection of training courses are offered by DALC, along with bespoke training.

Update: Cllr Broom

b) Ann Tipton completed the Councillor Essentials course on 21st September 2022.

32: DERBYSHIRE COUNTY COUNCIL SNOW WARDEN SCHEME 2022-23

Derbyshire CC are looking for volunteers interested in helping to keep main pavements and other footpaths in your local area clear.

The closing date for registration is 31st October 2022

Details have been posted to the Crich Parish Council website inviting residents to apply.

33: FLORAL DISPLAYS – COMPLAINT FRITCHLEY

A complaint was sent to AVBC from a resident of Fritchley regarding watering the floral displays provided by Crich Parish Council through Premier 1.

The complaint related to the time the watering takes place, however, after speaking to Premier 1, they have always watered at this time and considering the large area covered by them over several counties the watering time is unlikely to change in the future.

Decision to be made regarding the continuation of supplying floral displays in Fritchley.

34: PRINTER – CLERKS OFFICE

The printer used by the Clerk needs a replacement part. After considering the costs, buying a new printer may be more cost effective.

There are 5 ink cartridges unused in the office and the lowest cost printer to take these cartridges is the same model we currently have.

Appendix I

35: DIGNITY AT WORK – NEW POLICY AND NEW PLEDGE

As part of the ongoing drive to improve behaviour in the sector, SLCC and NALC have drawn up new documents to help councils achieve this. Replacing the Bullying and Harassment policy, the new Dignity at Work policy encompasses a wide range of behavioral issues, with the 'zero tolerance' aim of dealing with concerns before they escalate. In addition, councils are encouraged to sign up to a new Civility & Respect pledge, which it's hoped will show a council's commitment to improving behaviour. Councils are asked to pledge to:

- Treat other councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles
- Commit to training councillors and staff
- Sign up to the code of conduct for councillors
- Have good governance arrangements in place
- Commit to seeking professional help at early stages should civility and respect issues arise
- Call out bullying and harassment if and when it happens
- Continue to learn from best practice in the sector and aspire to being a role model/champion council
- Support the continued lobbying for the change in legislation to support the civility and respect pledge including sanctions for elected members where appropriate

36: NEXT PARISH COUNCIL MEETINGS

Meeting of Crich Parish Council – Monday 7th November 2022 – 7.30pm

Parish Room, Glebe Field Centre, Crich

Staffing Sub-Committee Meeting – Monday 17th October 2022 – 10.00am

Glebe Field Centre, Crich – **Room to be confirmed**

Finance Committee Meeting – Monday 17th October 2022 – 10.30am

Glebe Field Centre, Crich – **Room to be confirmed**