

# CRICH PARISH COUNCIL

Glebe Field Centre,  
Glebe Field Close,  
Crich  
Derbyshire  
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27<sup>th</sup> August 2019

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 2<sup>nd</sup> September 2019 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.



Carolyn Jennings  
Clerk & RFO

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## AGENDA

### 1: ABSENCE

To note apologies for absence.  
Apologies: Cllr V Thorpe

### 2: VARIATION OF ORDER OF BUSINESS

### 3: CO-OPTION

The Parish Council has two casual vacancies. The Parish Councillor – Co-option Working Party has carried out interview of applicants

- a) **Resolved to recommend** – To appoint Tony Mills as Councillor for Crich Ward. Mr Mills to sign:
  - Declaration of Acceptance of Office (*provided at meeting*).
  - Members' Code of Conduct – schedule 2, Local Election Compact (*provided at meeting*).
  - Members must complete and return a new Register of Pecuniary Interest form to Amber Valley Borough Council for publication (*provided at meeting*). Members' have 28 days from date of election to submit the form, failure to do so will result in removal from office. A copy must be provided to the Parish Council Clerk.
  - Councillor Essential Training course booked for 30<sup>th</sup> September 2019.
  
- b) **Resolved to recommend** – To appoint Kevin Holt as Councillor for Crich Ward. Mr Holt to sign:
  - Declaration of Acceptance of Office (*provided at meeting*).
  - Members' Code of Conduct – schedule 2, Local Election Compact (*provided at meeting*).
  - Members must complete and return a new Register of Pecuniary Interest form to Amber Valley Borough Council for publication (*provided at meeting*). Members' have 28 days from date of election to submit the form, failure to do so will result in removal from office. A copy must be provided to the Parish Council Clerk.
  - Councillor Essential Training course booked for 23<sup>rd</sup> October 2019.

### 4: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of

Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**Personal Interests (not Pecuniary) declared:**

Cllr V Broom, DALC Executive Committee Elections 2019 – 2023, nominee.

**5: PUBLIC SPEAKING**

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

**6: CHAIR'S ANNOUNCEMENTS**

**7: MINUTES**

- a) To approve the Minutes of the Annual Parish Council Meeting held on Monday 1<sup>st</sup> July 2019. **Appendix A**
- b) To approve the Minutes of the Finance Committee Meeting held on Monday 22<sup>nd</sup> July 2019. **Appendix B**

**8: PLANNING**

**Planning Authority applications**

To agree responses to applications where required

**Appendix C**

**9: FINANCE**

**a) Payments**

To note the payments made

**b) Receipts**

To note the receipts received

**Appendix D**

**c) Notice of conclusion of Audit 2019**

Audit Return for year ended 31<sup>st</sup> March 2019, sections 1-3 and notice

**Appendix E  
- to follow**

**REPORTS**

**10: RECREATION GROUND TRUSTEE DOCUMENTATION**

**a) Trustee Group**

Crich Recreation Ground Trustee Group met on 29<sup>th</sup> July 2019. During the meeting the following documents relating to the Parish Council were agreed:

**Governance Document** – setting out decisions that can be taken by the Parish Council and those that must be referred to the Trustee Group.

**Appendix F**

**Crich Recreation Ground Event Policy – Terms and Conditions** – to be applied by the Parish Council.

**Appendix G**

**Crich Recreation Ground Event Application Form** – to be applied by the Parish Council, subsequent reviews to be carried out by the Parish Council.

**Appendix H**

**b) The PLACE Project**

Update from Cllr Yorke.

**11: BURIAL GROUND EXTENSION CONSECRATION**

All work required by Diocese of Derby has been completed. An application for consecration with requested supporting documentation was sent 24<sup>th</sup> July 2019.

**12: MEMORIAL PLAQUE – SEATING AREA MKT PLACE**

The Clerk had organised the replacement of the lettering to the plaque at a cost of £50.

**13: CRICH PUBLIC TOILETS, BOWNS HILL**

Clerk to provide update of electrical works progress.

**MATTERS FOR DECISION**

**14: BOWNS HILL, SEWAGE SMELLS**

**a) AVBC Planning Enforcement**

Response circulated to Council 8<sup>th</sup> July 2019.

**Appendix I**

**b) AVBC Environmental Unit**

Response circulated to Council 3<sup>rd</sup> July 2019.

**Appendix J**

**c) Severn Trent Water (STW)**

Exchanges and responses from STW circulated 8<sup>th</sup> July, 15<sup>th</sup> July, 16<sup>th</sup> July 2019. Latest exchange 5<sup>th</sup> August circulated and attached

**Appendix K**

**d) Resident FOI Request**

Request received 22<sup>nd</sup> July 2019, circulated to Council. Response sent 5<sup>th</sup> August 2019, explaining that the Council was only a consultee in the planning process and had a right, not a duty, to comment on planning applications. The Council did not have a Statutory Duty nor any Power in relation to planning enforcement, and that the resident would need to look to AVBC and STW for the documents requested.

**15: LAND AT WOODSIDE FARM, THE COMMON, CRICH**

**a) Vote of no confidence**

No further communication received.

**b) Environmental Law Foundation (ELF)**

Update from Chair re ELF progress.

**c) AVBC – withdrawal of Submission Local Plan**

Update from Chair, if relevant.

**16: GARAGE - SUNNYSIDE, BENNETTS LANE, CRICH**

Update from Chair.

**17: INTERNAL AUDIT 2019/20**

To appoint B Wood as Internal Auditor for 2019/20

**18: GRIT BIN – KIRKHAM LANE**

Request to remove grit bin, confidential report attached

**Appendix L**

**19: CRICH RECREATION GROUND**

**a) Unauthorised access**

Potential security issue raised at Crich Recreation Ground Trustee Meeting, 29<sup>th</sup> July 2019, referred to Parish Council.

**Appendix M**

**b) Renaming request**

Request made to rename Crich Recreation Ground. Report from Cllr Bateman

**Appendix N  
– to follow**

**c) Repair to ground near play equipment**

Recent rain has removed top soil from two areas to the side of the play equipment, revealing concrete. Cllr Yorke has the repairs in hand, will provide and update of progress, and costs for the maintenance work to the Council.

**20: DALC – EXECUTIVE COMMITTEE ELECTIONS 2019 – 2023**

Voting paper for Nominations – three votes to be submitted by 30<sup>th</sup> August 2019.

**Appendix O**

**21: AMBER VALLEY BOROUGH COUNCIL ELECTIONS CONSULTATION**

Consultation relating to potential move to whole Council Elections for Amber Valley Borough Council. Representations must be received no later than 18<sup>th</sup> October 2019. Two documents

**Appendix P**

**22: CRICH PARISH COUNCIL – LEAF BLOWER**

The Council is responsible for ensuring year round access to the Burial Ground. This includes keeping the length of the access lane, from the side of the Church down to the Burial Ground, clear of leaves during Autumn, which is a time-consuming job. Quotes for a leaf blower to assist with this, and other areas that need to be kept clear, have been obtained for Council to discuss:

**Appendix Q**

**23: CORRESPONDENCE**

To note items for information:

- a) DALC – Circular 10/2019
- b) Rolls-Royce plc – Crich Environmental Monitoring Results – Q1 2019 – *available at the meeting, unable to scan*
- c) Market Place gas works – various communications from local resident and DCC, *confidential*
- d) AVBC – Climate Change - motion agreed 24<sup>th</sup> July 2019

**Appendix R**

**24: NEXT MEETINGS**

Crich Parish Council Meeting – Monday 7<sup>th</sup> October 2019 – 7.30pm  
Glebe Field Centre, Crich

Finance Committee Meeting – Monday 21<sup>st</sup> October 2019 – 10.00am  
Glebe Field Centre, Crich