

CRICH PARISH COUNCIL

Glebe Field Centre,
Glebe Field Close,
Crich
Derbyshire
DE4 5EU

E-mail: clerk@crich-pc.gov.uk

26th October 2020

Dear Councillor

Due to Government restrictions that are in place relating to the Coronavirus outbreak, you are summoned to attend the Meeting of Crich Parish Council on Monday 2nd November 2020 at 7.30pm via video conference. Members of the public or press wishing to attend should contact Council Chair to obtain the conference link, prior to 6.00pm on the evening of the meeting: margaret.lane@btinternet.com



Carolyn Jennings
Clerk & RFO

AGENDA

1: ABSENCE

To note apologies for absence.
Apologies: None

2: VARIATION OF ORDER OF BUSINESS

3: DECLARATION OF MEMBERS' INTERESTS

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

Personal Interests (not Pecuniary) declared: None

4: PUBLIC SPEAKING

- a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*
- b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

5: CHAIR'S ANNOUNCEMENTS

6: MINUTES

- a) To approve the Minutes of the Parish Council Meeting held on Monday 5th October 2020.
Council Chair to sign at a later date.

- b) To approve the Minutes of the Staffing Sub-Committee Meeting held on Monday 19th October 2020. Council Chair and Staffing-Sub Committee Chair to sign at a later date. Due to subject matter confidential.

Appendix B
(Confidential)

- c) To approve the Minutes of the Parish Council Meeting held on Monday 19th October, excluding: Draft Budgets and Precept 2021/2022 to be discussed separately. Council Chair and Finance Committee Chair to sign at a later date.

Appendix C

7: PLANNING

a) Planning Authority applications

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

Appendix D

b) Derbyshire County Council – Crich Quarry, Town End, Crich, Matlock, Derbyshire, DE4 5DP Application Code: SCOM/6/72

BMET Ltd is considering making a planning application which would be accompanied by an Environmental Statement (ES), the Regulations require that Crich Parish Council should be consulted for comment. At this stage comment only relates to the information that should be provided in the ES, not whether planning permission should or should not be granted: there will be further consultations. The Authority must adopt an opinion by 6th November 2020.

Appendix E
(Six documents)

8: FINANCE

a) Payments

To note the payments made

b) Receipts

To note the receipts received

Appendix F

c) Notice of conclusion of Audit 2020

Audit Return for year ended 31st March 2020, sections 1-3 and notice. Will follow if received prior to meeting.

REPORTS

9: RECREATION GROUND

a) The Place Project

Update from Cllr Yorke.

b) Recreation Ground Working Party – Signage Review

Working Party Lead to be advised.

Update from Working Party Lead.

c) Boules pitch

Update from Recreation Ground Trustee Group Chair, Cllr Collison.

d) Unauthorised football practice

At the meeting of 5th October Cllr Walsh agreed to check and see if football practice was still taking place on the Recreation Ground. Cllr Walsh to report.

10: CRAG WORKING PARTY

Update from Cllr James.

11: BURIAL GROUND

a) Working Party - Reviews x 3

- Crich Burial Ground – Fees
- Crich Burial Ground - Exclusive Right of Burial

- Crich Burial Ground - Rules and Regulations
Update on progress from Cllr Walsh.

b) Repair and extension of access road

The Clerk has started to work through the different files of records and put together a report.

12: PUBLIC TOILETS, BOWNS LANE - REOPENING

The toilets were successfully reopened on Wednesday 7th October 2020. They are open Wednesday to Sunday 10.00am to 4.00pm. They are closed on Monday and Tuesday each week.

The Council have arranged a direct debit with the Bank to enable the monthly electricity bill to be collected, and reduce repeat payment scheduling each month. Decision made under delegated powers with Chair and Vice Chair.

13: WINTER SERVICES/CHRISTMAS

a) Large Christmas tree

The large Christmas tree has been ordered and will be installed on Thursday 26th November 2020 – providing there are no parked cars preventing the work.

Cllr Baugh and the Clerk will put out fliers on parked cars asking them to leave space for the tree to be installed w/c 23rd November 2020. Volunteer Cllrs have been requested to help move the barriers down to the Market Place.

Harlite are booked to install the tree lights on Monday 30th October 2020 - providing all has gone to plan with the installation of the tree.

b) Small Christmas trees

The usual supplier has advised he is unable to provide and install the small Christmas trees this year. Alternative supplier contact details have been provided to Cllr Yorke. Update from Cllr Yorke

c) Christmas Lights Working Party Review

Update from Cllr Yorke.

d) Winter Service

Grit bin – Hollins Lane. The Clerk was advised by DCC that they are now only installing small grit bins. The Clerk agreed that the order for a medium grit bin for Hollins Lane could be amended to a small one. Decision made under delegated powers with Chair and Vice Chair. Bin has been installed.

Winter Service update from Cllr Baugh

14: ACCESSIBILITY

Website

Pre-upgrade meeting rearranged for 10th November 2020, Cllr Collison and the Clerk to attend.

15: DECISIONS MADE UNDER DELEGATED POWERS

Monthly report attached

Appendix G

16: FUNCTIONS AND SERVICES STATUS

Updated monthly report attached

Appendix H

MATTERS FOR DECISION

17: TREE SURVEY

- a) At the Full Council Meeting of 7th September 2020 it was recognised that it was necessary for a Tree Inspection Survey to be carried out for all the trees on land owned by the Parish Council. The five areas of land were identified and agreed, and the Clerk produced a brief along with a map for each location, which was sent to five potential local Consultants. All five Consultants responded before the closing date, and provided quotations. Summary report attached

Appendix I

Quotations to be considered by Council, and Consultant appointed. Council to advise allocation of budget line.

- b) A potential issue had been raised with trees on 'common land' in Wheatcroft. Enquiries have been made to AVBC regarding two possible areas of land, any further information received will be brought to the Meeting.

18: DRAFT BUDGETS AND PRECEPT 2021/2022

At the Finance Committee Meeting of 19th November it was:

Resolved to recommend: Council to consider the budgets put forward by the Finance Committee at Full Council, attached

Appendix J

19: STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS

E-mail from the National Association of Local Councils (NALC) containing consultation questions, and link to main consultation document, circulated as

Appendix K

Closing date for responses 5.00pm on 4th December 2020.

20: CORRESPONDENCE

List of correspondence and information circulated as received attached

Appendix L

21: NEXT PARISH COUNCIL MEETING

Parish Council Meeting – Monday 7th December 2020 – 7.30pm

Location and method of Meeting to be agreed.