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25<sup>th</sup> October 2021

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 1<sup>st</sup> November 2021 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

**Covid precautions:**

**Testing:** Where possible, please take a rapid lateral flow test prior to attending the meeting. You should not attend if your test is positive.

**Face masks:** All attendees are requested to wear face masks on entering the Glebe Field Centre, if able to do so.

**Hand sanitisation:** Please use the hand sanitiser provided on entering the meeting room.

**Seating:** Please take the farthest seat available, so you do not have to walk past others, and sit down as quickly as possible. If you are vulnerable or concerned about your health, you might like to arrive a little earlier to enable you to take a seat away from the entry point.

**Ventilation:** The windows of the meeting room will be open, as will the door (if possible), if you suffer from the cold it is recommended you dress warmly/or in layers.

**Contact details:** Attendees are asked to write their details on the signing-in sheet in case it is necessary to make contact. You may wish to provide your own pen.

**Social distancing:** Please respect personal space – there may be vulnerable people present.

**Refreshment:** Please provide your own drinks and remove any containers from the room when leaving.

**Agendas:** Paper copies of documentation can no longer be provided.

**Exiting:** When leaving the room please remove everything you brought with you, please DO NOT leave papers behind. Please do not congregate after the meeting closes. If you wish to speak to someone please do so outside the Glebe Field Centre.

The Parish Council thanks you for your help and support in making the meeting as safe as possible.



Carolyn Jennings  
Clerk & Responsible Financial Officer

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# AGENDA

## 1: MEETING MASK PROTOCOL

Council to agree approach to mask wearing for the meeting.

## 2: ABSENCE

To note apologies for absence.

**Apologies:** Cllr C Collison

## 3: VARIATION OF ORDER OF BUSINESS

## 4: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**Personal Interests (not Pecuniary) declared:**

**None**

## 5: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or District Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

## 6: CHAIR'S ANNOUNCEMENTS

## 7: MINUTES

a) To approve the Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> October 2021, Council Chair to sign

**Appendix A**

b) To approve the Minutes of the Staffing Sub-Committee Meeting held on Monday 18<sup>th</sup> October 2021, Chair to sign.

**Appendix B**  
(Confidential)

c) To approve the Minutes of the Finance Committee Meeting held on Monday 18<sup>th</sup> October 2021, excluding: Draft Budgets and Precept 2022/2023 to be discussed separately, Chair to sign

**Appendix C**

## 8: PLANNING

### Planning Authority applications

To agree responses to applications where required.

**Appendix D**

## 9: FINANCE

### a) Payments

To note the payments made

### b) Receipts

To note the receipts received

**Appendix E**

# REPORTS

## 10: STAFFING SUB-COMMITTEE

Update from Cllr Yorke

## 11: CRAG WORKING PARTY

Update from Cllr James.

## ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY

## **12: RECORDS OFFICE, MATLOCK – SEARCHES x 2**

Wheatcroft Banks, registered as Common/Ownerless Land by Derbyshire County Council – letter confirming Registration sent to Parish Council dated 8<sup>th</sup> October 1970.

Cllr Walsh agreed to undertake the following searches after the Records Office, Matlock, reopened in April:

- Recreation Ground, 3 Taylor's Yard - boundary
- Jubilee Ground, Crich – boundary

Update from Cllr Walsh.

## **13: BURIAL GROUND**

### **a) Crich Burial Ground - Rules and Regulations**

To be cross-referenced by the Clerk, any queries clarified, then sent to DALC for review by their Burial Ground specialist. On Clerk's work list.

### **b) Repair and extension of access road**

Works commencing 1<sup>st</sup> November 2021, lasting for three weeks. Burial Ground closed for burials/interments until 22<sup>nd</sup> November 2021. Ground still open for visitors, works permitting. Closure dates advised to all Funeral Homes, Stone Masson and Grave Digger.

## **14: RECREATION GROUND**

### **a) Memorial millstone with plaque**

Order placed, being progressed by Chair and Clerk.

### **b) Picnic benches x 2**

Requested a hold to placing the order by Finance Committee due to Contingency budget line concerns. Finance Committee Minutes, no F037/21, 18<sup>th</sup> October 2021. Item added to Clerk's work list.

### **c) Signage Review**

Three x double sided finger style direction signs one to each of the three principal entrance points to the Recreation Ground; Market Place, Coasthill and Jeffries Lane. added to the Clerk's work list.

### **d) Dog Fouling**

Update on progress.

## **15: ROAD SAFETY CONCERN, BOWNS HILL**

At the Full Council Meeting of 4<sup>th</sup> October 2021 it was: "**Resolved:** The Parish Council to formally write to AVBC and request access to S106 funding. Letter and application to be drafted by Chair and Cllr Harper."

Update on progress.

## **16: FRITCHLEY GREEN WORKING PARTY**

Update on progress.

## **17: WINTER SERVICE**

### **a) Large Christmas tree**

The large Christmas tree is on order and is being installed on Thursday 25<sup>th</sup> November 2021.

The lights are being installed on Friday 26<sup>th</sup> November 2021.

Arrangements have been made with the Working Party to move the barriers, flier cars and houses etc on Monday 22<sup>nd</sup> November 2021.

### **b) Small Christmas trees**

Update from Cllr Yorke

### **c) Grit bins**

Update from Cllr Baugh

**18: WATER LEAK – CRICH MARKET PLACE**

At the Full Council Meeting of 4<sup>th</sup> October 2021 it was: “**Resolved:** Cllr Walsh be appointed as Council representative to meet with Cllr Taylor and DCC Officer/s to look at possible options to address the leak in the Market Place.”

Update from Cllr Walsh.

**19: FUNCTIONS AND SERVICES STATUS**

Updated monthly report, attached

**Appendix F**

**20: DELEGATED DECISIONS**

List of decisions made under Delegated Powers

**Appendix G**

**21: CORRESPONDENCE**

List of correspondence and information circulated on receipt, attached

**Appendix H**

**MATTERS FOR DECISION**

**22: DRAFT BUDGETS AND PRECEPT 2022/2023**

At the Finance Committee Meeting of 18<sup>th</sup> November 2021 it was:

**Resolved to recommend:** Council to consider the budgets put forward by the Finance Committee at Full Council, attached

**Appendix I**

**23: REQUEST FOR DONATION/FUNDING – AMBER COMMUNITY FIRST RESPONDERS**

The Council provides three defibrillators for use in the Parish. The defibrillators are checked and maintained by Amber Community First Responders. Request for donation/funding, attached

**Appendix J**

**24: AMBER VALLEY BOROUGH COUNCIL – REDACTION OF MEMBERS' HOME ADDRESSES**

E-mail from Ifty Ali - Interim Assistant Director (Legal and Democratic Services) and Monitoring Officer, AVBC, attached

**Appendix K**

**25: QUEEN'S PLATINUM JUBILEE**

The Council is registered to light Crich Beacon on 2<sup>nd</sup> June 2022.

The Finance Committee have recommended funding be allocated for celebration purposes.

It is understood the Glebe Field Centre are also going to be planning something, and it is their 25 year anniversary, there may be merit in joining together.

DCC Cllr D Taylor also advised he has a fund for this event, e-mail response (highlighted with green text) attached

**Appendix L**

Council to consider forming a Queen's Platinum Jubilee Working Party to move this forward.

**26: SPEEDING SIGNS**

At the Full Council Meeting of 4<sup>th</sup> October 2021 DCC Cllr D Taylor gave an update of work being undertaken on flashing speed signs, with possible matched funding being available from the Police Commissioner. Further information requested, e-mail response (highlighted with red text) attached

**Appendix L**

*(Same Apdx as Item 25)*

**27: DERBYSHIRE COUNTY COUNCIL – SNOW WARDEN SCHEME 2021/22**

Annual communication from DCC, attached

**Appendix M**

**28: MEMORIAL BENCH ENQUIRY**

After a conversation with Cllr Collison, an enquiry was received regarding the possible installation of a memorial plaque on a bench (in Fritchley). The memorial bench policy and application form has forwarded, nothing further has been heard. Additional information attached

**Appendix N**

**29: NEXT PARISH COUNCIL MEETINGS**

**Parish Council Meeting – Monday 6<sup>th</sup> December – 7.30pm**

Parish Room, Glebe Field Centre, Crich

*First meeting with new Clerk Miss Samantha Teece.*